

**MINUTES**  
 Regular Meeting  
 Laguna Madre Water District  
 Board of Directors  
 Wednesday, April 13, 2022  
 5:30 PM – 6:07 PM  
 Board Room

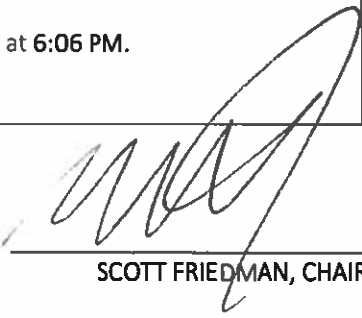
1	<p><b><u>QUORUM</u></b></p> <p><b>PRESENT:</b>          Vice-Chairman, Adam Lalonde          Secretary, Jason Starkey          Director, William "Bill" Donahue          Director, Dave Boughter</p> <p><b>ABSENT:</b>          Chairman, Scott Friedman</p> <p><b><u>ADMINISTRATIVE STAFF:</u></b>          General Manager, Carlos J. Galvan, Jr.          Director of Operations, Robert Gomez          District Engineer, Charles Ortiz          Director of Finance, Eduardo Salazar          Purchasing Agent, Enrique Samaniego          Information Tech Specialist, Orlando Huerta          Attorney, Brian Hansen</p>	 <b>Virtual Meeting through ZOOM</b>	
2	<p><b><u>PLEDGE OF ALLEGIANCE AND INVOCATION</u></b></p> <p>The meeting began with the Pledge of Allegiance, and E. Salazar said the Opening Prayer</p>		
3	<p><b><u>INVITATION TO THE AUDIENCE FOR PUBLIC COMMENTS</u></b></p> <p><b>COMMENTS:</b></p> <ul style="list-style-type: none"> <li>C. Galvan handed out printed copies of the upcoming 2022 AWBD Annual Conference, encouraged Board to attend and, if interested, to let him know</li> </ul>		PUBLIC COMMENTS
4	<p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF THE MINUTES FOR THE REGULAR MEETING FROM MARCH 23, 2022. (C. GALVAN) 💧</u></b></p> <p><b>DISCUSSION:</b></p> <ul style="list-style-type: none"> <li>The Board approved the Minutes as presented</li> </ul> <p>Moved by D. BOUGHTER, seconded by W. DONAHUE.</p> <p><b>Motion: Move to approve.</b></p>		MOTION CARRIED
5.	<p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL A RESOLUTION ADOPTING A REVISED PERSONNEL POLICY FOR THE DISTRICT (RESOLUTION NO. 192-04-2022). (C. GALVAN) 💧</u></b></p> <p><b>DISCUSSION:</b></p>		

	<ul style="list-style-type: none"> <li>Presented by Mary Gamboa, Human Resources Sr. Manager</li> <li>The Board approved a revised Personnel Policy</li> </ul> <p>Moved by J. STARKEY, seconded by W. DONAHUE.</p> <p>Motion: Move to approve.</p>	
6	<p><b><u>DIRECTOR OF OPERATION'S REPORT</u></b></p> <ul style="list-style-type: none"> <li><b><u>MONTHLY REPORT</u></b> - R. Gomez reported on the Service Orders/Callouts, March 2022 compared to March 2021; the comparison mostly showed an overall increase for Distribution Department and a decrease in Collection Department, and the Pretreatment and Lift Stations comparison had an increase in service orders in 2022 <ul style="list-style-type: none"> <li>Discussion on the increase in faulty meters and how it's a warranty issue caused by a software update</li> </ul> </li> <li><b><u>UPDATE ON WATERLINE BREAK</u></b> - The waterline break under the Causeway got repaired, and repairs were completed.</li> </ul>	DIRECTOR OF OPERATION'S REPORT
7	<p><b><u>DISTRICT ENGINEER'S REPORT</u></b> 💧</p> <ul style="list-style-type: none"> <li><b><u>LONG ISLAND VILLAGE TOWN HALL MEETING</u></b> – The Town Hall Meeting was held on Thursday, March 31. Many people attended, and there was a good response to the Election.</li> <li><b><u>PURCHASE OF WATER RIGHTS FROM BAYVIEW IRRIGATION DISTRICT NO. 11</u></b> – An agreement is in place to purchase water rights from Bayview Irrigation, and purchase completion was on March 31. The ownership form got submitted to Austin to acquire those water rights</li> <li><b><u>COMPLETION OF CONSTRUCTION CONTRACT CID 02 – LIFT STATION NOS. 1 &amp; 37 REHABILITATION</u></b> – The construction contract CID 02 is complete. Construction has begun for CID 03 – Lift Station 25 Force main, Lift Station 30, Lift Station 35, SH 100 Gravity Main.</li> </ul>	DISTRICT ENGINEER'S REPORT
8	<p><b><u>CONSIDER AND DISCUSS POSSIBLE APPROVAL OF THE FINANCIAL REPORTS FOR FEBRUARY 2022. (E. SALAZAR)</u></b> 💧</p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>E. Salazar noted on the revenue side through February; we're about 42% through the year and received 36.4% of the revenue; the higher revenue months are still ahead. The expenditure side is at 2%, that's pretty much as expected at this point of the year</li> <li>Vice-Chairman mentioned there'd been a lot of unforeseen inflation overall. That a 5.9% COLA passed the past year and is concerned about the upcoming Cost of Living being feasible, so possibly at some point in the summer, give a projection on where it's looking and how we can afford it. It's a considerable expense, and we need to find a way to pay for it</li> <li>The Board approved the February Financial Reports</li> </ul> <p>Moved by D. BOUGHTER, seconded by W. DONAHUE.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED

9	<p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL RENEWAL LEASE OF COPIERS/DIGITAL DUPLICATORS/COLOR PRINTERS. (E. SAMANIEGO) 🇺🇸</u></b></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>• E. Samaniego noted the current contract expires in June. The renewal proposal offers a three-year contract for \$8,232.12 a year, \$4,500 in savings. The agreement includes service, parts, and toner.</li> <li>• The Board approved the renewal lease for copier printers</li> </ul> <p>Moved by D. BOUGHTER, seconded by W. DONAHUE.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
10	<p><b><u>CONSIDER AND DISCUSS POSSIBLE PAYMENT RATIFICATION FOR WINDSTORM AND HAIL INSURANCE RENEWAL. (E. SAMANIEGO) 🇺🇸</u></b></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>• E. Samaniego noted the renewal coverage increased 35% compared to last year. The new coverage amount for the year is \$164,574.87 from 4/1/2022 to 3/31/2023</li> <li>• The Board approved payment ratification for Windstorm and Hail Insurance Renewal</li> </ul> <p>Moved by D. BOUGHTER, seconded by W. DONAHUE.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
11	<p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE RATIFICATION OF PAYMENT FOR THE PURCHASE OF FLANGE IMMERSION HEATER FOR CAUSTIC SODA TANK, MICROFILTRATION SYSTEM WATER PLANT 2. (E. SAMANIEGO) 🇺🇸</u></b></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>• E. Samaniego noted payment ratification of \$24,414.40</li> <li>• It was best to purchase now due to an eight week lead time</li> <li>• The Board approved payment ratification for the flange immersion heater for the caustic soda tank</li> </ul> <p>Moved by W. DONAHUE, seconded by D. BOUGHTER.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
12	<p><b><u>CONSIDER AND REVIEW EXPENDITURES FROM MARCH 16, 2022, TO MARCH 31, 2022. (C. GALVAN) 🇺🇸</u></b></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>• The Board accepted the expenditures as presented</li> </ul> <p>Expenditures were acknowledged unanimously by W. DONAHUE, D. BOUGHTER, A. LALONDE, and J. STARKEY.</p>	ACKNOWLEDGMENT OF EXPENDITURES

13	<p><u>CONSIDER AND REMOVE FROM THE TABLE THE FOLLOWING EXECUTIVE SESSION ITEM TABLED AT THE REGULAR MEETING ON MARCH 23, 2022:</u></p> <p><u>DISCUSS EXISTING WATERLINES AND THE POSSIBILITY OF THE PURCHASE OF A UTILITY EASEMENT AT THE PROPOSED SUNSET BREEZE AT LAGUNA SUBDIVISION.</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>The Board removed the item from the table for discussion</li> </ul> <p>Moved by D. BOUGHTER, seconded by W. DONAHUE.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
14	<p><u>EXECUTIVE SESSION PERMITTED BY THE OPEN MEETING ACT, V. T. C. A., GOVERNMENT CODE SECTION 551.001 ET. SEQ., UNDER SECTION 551.071, CONSULTATION WITH ATTORNEY; UNDER SECTION 551.072, DELIBERATIONS ABOUT REAL PROPERTY:</u></p> <p><u>DISCUSS EXISTING WATERLINES AND THE POSSIBILITY OF THE PURCHASE OF A UTILITY EASEMENT AT THE PROPOSED SUNSET BREEZE AT LAGUNA SUBDIVISION. 💧</u></p> <p>D. BOUGHTER made a motion for the BOARD to go into the executive session at 5:59 PM, seconded by W. DONAHUE.</p> <p>D. BOUGHTER made a motion for the BOARD to get out of the executive session at 6:05 PM, seconded by W. DONAHUE.</p>	
10	<p><u>CONSIDERATION AND ACTION ON EXECUTIVE SESSION ITEM, IF NECESSARY.</u></p> <p>The VICE-CHAIRMAN noted that the Board agreed to take no action on Executive Session Item.</p>	NO ACTION
11	<p><u>ADJOURNMENT</u></p> <p>There being no further business, the VICE CHAIRMAN adjourned the meeting at 6:06 PM.</p>	MEETING ADJOURNED @ 6:06 PM

  
WILLIAM DONAHUE, DIRECTOR

  
SCOTT FRIEDMAN, CHAIRMAN

MINUTES APPROVED THIS 27<sup>TH</sup> DAY OF APRIL 2022.