


MINUTES
 Regular Meeting
 Laguna Madre Water District
 Board of Directors
 Wednesday, February 24, 2021
 5:31 PM – 6:33 PM
 Board Room

1	<p><u>QUORUM</u></p> <p>PRESENT: Chairman, Scott Friedman Vice-Chairman, Adam Lalonde Secretary, Jason Starkey Director, Dave Boughter Director, William "Bill" Donahue</p>  <p>ADMINISTRATIVE STAFF: General Manager, Carlos J. Galvan, Jr. Director of Operations, Robert Gomez District Engineer, Charles Ortiz Director of Finance, Eduardo Salazar Information Tech Specialist, Orlando Huerta Purchasing Agent, Enrique Samaniego Attorney, Brian Hansen</p>	
2	<p><u>PLEDGE OF ALLEGIANCE AND INVOCATION</u></p> <p>The pledge of allegiance and C. Ortiz said the Invocation.</p>	
3	<p><u>INVITATION TO THE AUDIENCE FOR PUBLIC COMMENTS</u></p> <p>COMMENTS:</p> <ul style="list-style-type: none"> • J. Starkey addressed the communication during the outages caused by the statewide freeze that affected the water and wastewater systems and thanked the community, customers, and clients for support, patience, and quality feedback; it helped the District improve its communication and services in times of need. Also thanked the General Manager, C. Galvan, Grant Access, Director of Operations, R. Gomez, and N. Cantu, Water Plant Manager and Water Plant Team for their work and services. • C. Galvan noted, thanking the Board for supporting the needs for the District and bringing new ideas. District staff will continue to create new and improved methods used from this experience caused by the statewide freeze that affected the water and wastewater systems 	<p>PUBLIC COMMENTS</p>
4	<p><u>CONSIDER AND DISCUSS POSSIBLE APPROVAL OF THE MINUTES FOR THE REGULAR MEETING FROM FEBRUARY 10, 2021. (C. GALVAN) 💧</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> ○ The Board approved the Regular Meeting Minutes as presented <p>Moved by W. DONAHUE, seconded by A. LALONDE.</p> <p>Motion: Move to approve.</p>	<p>MOTION CARRIED</p>

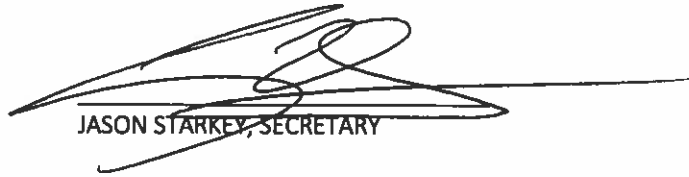
5	<p><u>CONSIDER AND DISCUSS POSSIBLE APPROVAL OF THE MINUTES FOR THE EMERGENCY MEETING FROM FEBRUARY 17, 2021. (C. GALVAN) ♦</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> ○ The Board approved the Emergency Meeting Minutes as presented <p>Moved by D. BOUGHTER, seconded by J. STARKEY.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
6	<p><u>GENERAL MANAGER’S REPORT ♦</u></p> <ul style="list-style-type: none"> • <u>COVID-19 REPORT</u> • <u>WORKSHOP MEETING MARCH 3, 2021</u> • <u>GRANT ACCESS UPDATE</u> <p>REPORT:</p> <ul style="list-style-type: none"> ○ The COVID-19 report showed 3 COVID-19 testing for February, three testing’s, one negative, one positive, and one recovered. Staff continues working a contingency schedule in efforts to separate employees as much as possible. Employees continue the following protocol, wearing masks, temperature-checked, washing hands every morning and afternoon when entering the building, and avoiding close contact. Work areas wiped down daily ○ A Workshop Meeting for the Board is set for March 3, 2021, at 5:30 PM ○ Presentation by Victor and Alicia Baldovinos with Grant Access on the District’s Social Media communication during the outages caused by the statewide freeze that affected the water and wastewater systems, followed by questions and answers <ul style="list-style-type: none"> • Suggestions to improve communication protocol during an outage: <ul style="list-style-type: none"> ▪ Contract different phone carriers – in the case one carrier is down ▪ General Manager to have more than one cell phone with a different carrier ▪ Post on District website promoting tips on how to get Information from LMWD to stay informed ▪ Share the information with the cities and schools 	GENERAL MANAGER’S REPORT
7	<p><u>CONSIDER AND DISCUSS POSSIBLE APPROVAL OF AMENDMENT TO AGREEMENT WITH SPI GOLF HOMEOWNERS JV, INC. RELATING TO RAW WATER FOR GOLF COURSE. (C. GALVAN) ♦</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> ○ District Council, Brian Hansen presented the agreement followed by questions and answers ○ The agreement was reviewed by SPI Golf and had some additions. The Raw Water Committee reviewed the additions and agreed with the amendments. Printed copies of the updated agreement were handed out during the meeting and attached to the minutes. B. Hansen noted the SPI Golf Course agrees and approves the proposed agreement 	MOTION CARRIED

	<ul style="list-style-type: none"> ○ Mr. Hansen noted the association doesn't have the growth potential and doesn't expect to supply more raw water than what they do now. The golf course has not added any new areas the raw water is going where its always gone in the past thirty years ○ The Vice-Chairman, A. LALONDE recused himself from any voting on the matter mentioned above, a quorum maintained <p>Moved by J. STARKEY, seconded by W. DONAHUE. A. LALONDE abstained.</p> <p>Motion: Move to approve the agreement between the Laguna Madre Water District and the South Padre Island Golf Course related to the water supply for the golf course and its amendments presented</p>	
8	<p><u>DISTRICT ENGINEER'S REPORT</u> ♣</p> <ul style="list-style-type: none"> ● <u>EMERGENCY RESPONSE FOR HARD FREEZE</u> ● <u>CAPITAL PROJECTS UPDATES</u> <p>REPORT:</p> <ul style="list-style-type: none"> ○ C. Ortiz gave an update on the hard freeze's emergency response, followed by questions and answers. The water plant is still in a recovery state, finding the inner breaks that weren't initially identified or did not result in the shutdown. For example, the flow cracks and broken filters. Noe Cantu, Water Plant Manager present at the meeting, noted the water plant is back in services ○ C. Ortiz reported on the Capital Projects the table summary is a work in progress and further discussion at the upcoming workshop. C. Ortiz noted reporting on the projects that are on the agenda list below that are for possible board approval 	DISTRICT ENGINEER'S REPORT
9	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF AGREEMENT WITH SWG ENGINEERING, LLC FOR ENGINEERING DESIGN OF WATER DISTRIBUTION SYSTEM IMPROVEMENTS AT LAGUNA BLVD AND SPI CAUSEWAY AREA. (C. ORTIZ)</u> ♣</p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> ○ Isaac Huacuja, with Sigler, Winston, Greenwood & Assoc. presented the item followed by a discussion with question and answers ○ I. Huacuja noted this service some of the District-wide improvements servicing that needs to be done to raise pressure and increase receiving throughout the system ○ Discussion ensued regarding the cost ○ The Board agreed on approval of the agreement with SWG Engineering <p>Moved by A. LALONDE, seconded by J. STARKEY.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
10	<p><u>CONSIDER AND DISCUSS APPROVAL OF LAGUNA MADRE WATER DISTRICT UTILITY AND ACCESS EASEMENT WITH LIGHTHOUSE ASSEMBLIES OF GOD FOR SEWER EXTENSION TO DECOMMISSION LIFT STATION NO. 30. (C. ORTIZ)</u> ♣</p>	MOTION CARRIED

	<p>DISCUSSION:</p> <ul style="list-style-type: none"> ○ C. Ortiz noted the pipeline install might take up to 3 weeks and in phases ○ The Board approved the utility and access easement for the sewer extension to decommission LS 30 <p>Moved by A. LALONDE, seconded by J. STARKEY.</p> <p>Motion: Move to approve.</p>	
11	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL PURCHASE OF COMPACT WHEEL LOADER FOR WASTEWATER PLANT.(E. SAMANIEGO) ♣</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> ○ E. Samaniego reported equipment is on this year's budget ○ Recommendation to approve purchase to Dockett for \$83,0000 ○ The Board agreed and approved <p>Moved by J. STARKEY, seconded by D. BOUGHTER.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
12	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL REHABILITATION OF RAW INFLUENT CHAMBERS IN ANDY BOWIE, ISLA BLANCA, AND LAGUNA VISTA WASTEWATER PLANTS. (E. SAMANIEGO) ♣</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> ○ E. Samaniego noted it's a budgeted item ○ Recommendation to contract Southern Trenchless Solutions for \$150,840 ○ The Board agreed and approved <p>Moved by J. STARKEY, seconded by W. DONAHUE.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
13	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE RATIFICATION OF EMERGENCY PURCHASE OF 6X6 CENTRIFUGAL PUMP FOR LIFT STATIONS DEPARTMENT. (E. SAMANIEGO) ♣</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> ○ E. Samaniego reported the amount of purchase is \$25, 000 ○ The Board agreed and approved <p>Moved by J. STARKEY, seconded by A. LALONDE.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED

14	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL TO DISPOSE OF SURPLUS EQUIPMENT/MATERIAL. (E. SAMANIEGO) ♣</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> ○ The Board agreed and approved the surplus list presented <p>Moved by J. STARKEY, seconded by D. BOUGHTER.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
15	<p><u>CONSIDER AND APPROVE BUDGET AMENDMENT FOR WATER INFRASTRUCTURE FUND. (E. SALAZAR) ♣</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> ○ E. Salazar reported the budget amendment is for the SWG Engineering agreement mention above on item 9 that's getting ahead of the tax bond project ○ The Board agreed and approved <p>Moved by J. STARKEY, seconded by W. DONAHUE.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
16	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE PURCHASE OF BUDGETING SOFTWARE. (E. SALAZAR)</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> ○ E. Salazar reported the budgeting currently created through spreadsheets and paper forms. The software dramatically reduces person-hours, increases transparency where appropriate, and allows departments to have access and review the budget in the process. The software will enable more excellent analysis for reporting. Discussion ensued on the exit strategy for the contract and if there annually increased ○ The document was deferred to the next regularly scheduled meeting on March 10, 2021 ○ The Board agreed to table the item pending the contract's exit strategy is favorable to the District and the annual increase <p>Moved by A. LALONDE, seconded by J. STARKEY.</p> <p>Motion: Move to TABLE.</p>	TABLED
17	<p><u>CONSIDER AND DISCUSS POSSIBLE APPROVAL OF THE FINANCIAL REPORTS FOR DECEMBER 2020. (E. SALAZAR) ♣</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> ○ The Board approved and acknowledged the financial report for December 2020 as presented 	MOTION CARRIED

	Moved by J. STARKEY, seconded by A. LALONDE. Motion: Move to approve.	
18	<p><u>CONSIDER AND REVIEW EXPENDITURES FROM FEBRUARY 1, 2021 – FEBRUARY 15, 2021. (C. GALVAN)</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> The Board accepted the expenditures as presented <p>Expenditures acknowledged by J. STARKEY and A. LALONDE.</p>	ACKNOWLEDGMENT OF EXPENDITURES
14	<p><u>ADJOURNMENT</u></p> <p>There being no further business, the CHAIRMAN adjourned the meeting at 6:33 PM.</p> <p>Moved by J. STARKEY and W. DONAHUE.</p>	MEETING ADJOURNED @ 6:33 PM


JASON STARKEY, SECRETARY


SCOTT FRIEDMAN, CHAIRMAN

MINUTES APPROVED THIS 10TH DAY OF MARCH 2021.