



**MINUTES**  
 Regular Meeting  
 Laguna Madre Water District  
 Board of Directors  
 Wednesday, October 12, 2022  
 5:30 PM – 5:57 PM  
 Board Room

1	<p><b><u>QUORUM</u></b></p> <p>Chairman, Scott Friedman          Vice-Chairman, Adam Lalonde          Director William "Bill" Donahue          Director Dave Boughter</p> <p style="text-align: center;">          arrived at 5:39 PM</p> <p><b><u>ADMINISTRATIVE STAFF</u></b></p> <p>General Manager, Carlos J. Galvan, Jr.          Director of Operations, Robert Gomez          Director of Finance, Eduardo Salazar          Purchasing Agent, Enrique Samaniego          Attorney, Brian Hansen          Information Tech Specialist Brandon Edge</p> <p><b><u>ABSENT</u></b></p> <p>Secretary, Jason Starkey          District Engineer, Charles Ortiz</p>	
2	<p><b><u>Pledge of Allegiance And Invocation</u></b></p> <p>The meeting began with the Pledge of Allegiance, and E. Salazar said the Opening Prayer</p>	
3	<p><b><u>Invitation to the Audience for Public Comments</u></b></p> <p>Comments:</p> <ul style="list-style-type: none"> <li>• C. Galvan mentioned the Groundbreaking Ceremony turned out great. He thanked the Board for attending and the Staff for putting everything together. It will also be coming out in the newspaper with some photos</li> </ul>	<b>PUBLIC COMMENTS</b>
4	<p><b><u>Consider and discuss possible approval of the Minutes for the Regular Meeting from September 28, 2022. (C. Galvan)</u></b></p> <p>Discussion:</p> <p>The Board approved the Minutes as presented</p> <p style="text-align: center;">The motion carried unanimously:  <b>MOVED BY D. BOUGHTER, SECONDED BY W. DONAHUE.</b>  <b>MOTION: MOVE TO APPROVE.</b></p>	<b>MOTION CARRIED</b>

5	<p><u>General Manager's Report</u></p> <p><u>Reservoir Levels</u> – C Galvan noted the reservoir levels at Amistad are at 31.3% combined. Hopefully, we will get some more rain.</p>	GENERAL MANAGER'S REPORT
6	<p><u>Director of Operation's Report</u> 💧</p> <p><u>Monthly Report</u> - R. Gomez reported on the Service Orders/Callouts for September 2022 compared to September 2021 for Distribution Department, Collection Department, and Pre-Treatment and Lift Stations. The Distribution and Pre-Treatment / Lift Stations decreased significantly, and the Collection showed a slight increase.</p>	DIRECTOR OF OPERATIONS REPORT
7	<p><u>District Engineer's Report</u> 💧</p> <p>C. Galvan reported for C. Ortiz.</p> <p><u>Status of Water System Improvements</u> – 90% Design for Water Plant 1, ongoing improvements with a deliver date of October 21. The advertisement for Construction in January 2023</p> <p>The Water Distribution modeling has developed four different alternatives – a team meeting was held on Tuesday, October 12; the results are for plans to be considered for the near future</p> <p>Raw Water Transfer Pump Station from Reservoir No. 3 will be rehabilitated to pump water into reservoir or in Port Isabel. Raw Water Transfer Pump Station Advertisement for Construction in April 2023</p> <p>Water Plant 2 – The high-service pump station improvements will proceed in about two years after Water Plant 1 improvements are completed</p> <p>Elevated Storage Tank 6 – will be finalized based on the water distribution modeling results. The expected advertisement for construction to proceed between November 2022 – January 2023</p> <p>Andy Bowie Elevated Storage Tank 2 rehabilitation contract has returned to the site and will be done by the end of October or early November 2022</p> <p><u>Request Professional Services Committee Meeting</u> – Review of proposals for Engineering Services to complete Long Island Village Water and Sewer Improvements that are due on Wednesday, October 19. The Committee agreed to schedule a date and time for either the 20<sup>th</sup> or the 21<sup>st</sup> of this month</p> <p><u>Andy Bowie WWTP Proposed Copper Limit</u> – The copper limit becomes less stringent by reclassifying the receiving water as a freshwater pond (versus saltwater). It can be achieved using the existing activated sludge process with no modifications. The permit needs to be submitted by November 2023</p>	DISTRICT ENGINEER'S REPORT
8	<p><u>Consider and discuss for possible approval of Amendment #2 with Freese and Nichols for Water System Improvements. (C. Ortiz)</u> 💧</p> <p>Discussion:</p> <p>The Board approved Amendment as presented. It was noted the amount of this Amendment is at no cost of \$0</p> <p style="text-align: center;">Motion carried unanimously:</p> <p style="text-align: center;"><b>MOVED BY A. LALONDE, SECONDED BY D. BOUGHTER.</b></p> <p style="text-align: center;"><b>MOTION: MOVE TO APPROVE.</b></p>	MOTION CARRIED

9	<p><u>Consider and discuss for possible approval of a Resolution Adopting the Investment Policy for the fiscal year 2022-2023 (Resolution No. 197-10-2022). (E. Salazar)</u> 💧</p> <p>Discussion:</p> <p>E. Salazar noted policy gets reviewed annually, and there were minor changes.</p> <p>The Board approved the adoption Resolution as presented and also suggested next time, highlight any changes</p> <p style="text-align: center;">Motion carried unanimously:  <b>MOVED BY A. LALONDE, SECONDED BY D. BOUGHTER.</b></p> <p style="text-align: center;"><b>MOTION: MOVE TO APPROVE.</b></p>	MOTION CARRIED
10	<p><u>Consider and discuss possible approval of the Financial Reports for July 2022. (E. Salazar)</u> 💧</p> <p>Discussion:</p> <p>The Board agreed to approve as presented</p> <p style="text-align: center;">Motion carried unanimously:  <b>MOVED BY D. BOUGHTER, SECONDED BY W. DONAHUE.</b></p> <p style="text-align: center;"><b>MOTION: MOVE TO APPROVE.</b></p>	MOTION CARRIED
11	<p><u>Consider and discuss possible ratification of the Parking Lot Surface and Expansion for the Main Building. (E. Samaniego)</u> 💧</p> <p>Discussion:</p> <p>The Board approved the ratification amount of \$111,085</p> <p style="text-align: center;">Motion carried unanimously:  <b>MOVED BY A. LALONDE, SECONDED BY D. BOUGHTER.</b></p> <p style="text-align: center;"><b>MOTION: MOVE TO APPROVE.</b></p>	MOTION CARRIED
12	<p><u>Consider and review Expenditures from September 16, 2022, to September 30, 2022. (C. Galvan)</u> 💧</p> <p>Discussion:</p> <p>The Board accepted the expenditures as presented</p> <p style="text-align: center;"><b>THE EXPENDITURES ACKNOWLEDGED BY  W. DONAHUE, S. FRIEDMAN, D. BOUGHTER, AND A. LALONDE</b></p>	ACKNOWLEDGMENT OF EXPENDITURES
13	<p><u>Executive Session permitted by the Open Meeting Act, V. T. C. A., Government Code Section 551.001 Et. Seq., under Section 551.071, Consultation with Attorney; under Section 551.072, Deliberations about Real Property:</u></p> <p><u>Consider and discuss for possible approval of the First Amendment to Structure Lease Agreement at Huisache Elevated Storage Tank</u> 💧</p>	MOTION CARRIED IN SESSION @ 5:51 PM  MOTION

	A. LALONDE motioned for the BOARD to go into the Executive Session at 5:51 PM, seconded by W. DONAHUE.  A. LALONDE motioned for the BOARD to get out of the executive Session at 5:56 PM, seconded by D. BOUGHTER.	CARRIED OUT OF SESSION @ 5:56 PM
14	<u>Consideration and action on Executive Session items, if necessary:</u>  <u>Consider and discuss for possible approval of the First Amendment to Structure Lease Agreement at Huisache Elevated Storage Tank</u>   A motion moved by A. LALONDE, seconded by W. DONAHUE.  Motion: Move to proceed as directed per Staff	EXECUTIVE SESSION  MOTION CARRIED
15	<u>Adjournment</u>  There was no further business; the meeting adjourned at 5:57 PM.	MEETING ADJOURNED @ 5:57 PM



SCOTT FRIEDMAN, CHAIRMAN



JASON STARKEY, SECRETARY

MINUTES APPROVED THIS 26<sup>TH</sup> DAY OF OCTOBER 2022.