


MINUTES
 Regular Meeting
 Laguna Madre Water District
 Board of Directors
 Wednesday, February 28, 2024
 5:40 PM – 6:25 PM
 Board Room
 105 Port Rd. Port Isabel, TX 78578

1	<p>Director D. Boughter facilitated the meeting, which began with two members present (D. Boughter and W. Donahue). No business (action) was conducted until a quorum was present.</p> <p>Vice-Chairman A. Lalonde entered the meeting at 6:10 PM, which constituted a quorum. D. Boughter then relinquished the gavel to the Vice-Chairman, who led the meeting.</p> <p>The following present constituted a quorum:</p> <p><u>PRESENT</u></p> <p>Adam Lalonde, Vice-Chairman William "Bill" Donahue, Director Dave Boughter, Director</p> <p style="margin-left: 350px;">Virtually through ZOOM/Arrived at 6:10 PM</p> <p><u>ABSENT</u></p> <p>Scott Friedman, Chairman Jason Starkey, Secretary</p> <p><u>LMWD STAFF</u></p> <p>Carlos J. Galvan, Jr., General Manager Robert Gomez, Director of Operations Charles Ortiz, District Engineer Eduardo Salazar, Director of Finance Enrique Samaniego, Purchasing Agent Brandon Edge, Information Tech Specialist Santiago Ochoa, IV, Superintendent of Wastewater Noe Cantu, Superintendent of Water Brian Hansen, Attorney</p>	
2	<p><u>Pledge of Allegiance and Invocation.</u></p> <p>The meeting began with the Pledge of Allegiance. N. Cantu said the Opening Prayer.</p>	
3	<p><u>Invitation to the Audience for Public Comments</u></p> <p>Comments:</p> <ul style="list-style-type: none"> • No questions or comments from Staff • A. Lalonde, virtually through ZOOM, announced he was on his way 	PUBLIC COMMENTS

4	<p><u>Consider and discuss the possible approval of the Minutes from the Regular Meeting on February 7, 2024. (C. Galvan) 🗨️</u></p> <p>Discussion: The Board approved the Minutes as presented.</p> <p style="text-align: center;"><u>The motion carried unanimously:</u></p> <p style="text-align: center;">MOVED BY W. DONAHUE, SECONDED BY D. BOUGHTER.</p> <p style="text-align: center;">MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
5	<p><u>General Manager's Report 🗨️</u></p> <p>Mr. Galvan reported on:</p> <p><u>Reservoir Levels</u> – The Board was given a printed copy of the Brownsville Area Reservoirs Monitored Water Supply (copy attached). C. Galvan noted that the water supply has been at 21.6% for the past couple of weeks, hoping for more rain. The District's Drought Management remains in Stage 3 to conserve water and ensure the public follows the conservation measures.</p> <p><u>1st Regular Meeting for April</u> - The Board agreed on the schedule for April as follows:</p> <ul style="list-style-type: none"> • Seawater Workshop on Thursday, April 4, at 3:30 PM • 1st Regular Meeting - No meeting on April 10, 2024 – Staff and Board attending the Texas Water Conference • 2nd Regular Meeting – regular schedule - April 24, 2023 	GENERAL MANAGER'S REPORT
6	<p><u>District Engineer's Report 🗨️</u></p> <p>Mr. Ortiz reported on:</p> <p><u>Water Treatment Plant No. 1 Construction Status</u> – The Board viewed photos of the construction site's work-in-progress, and C. Ortiz noted there should be a microfiltration building in 9 weeks by May 2024, then continue with the electrical on the inside.</p> <p><u>Lift Station Rehabilitation Project Construction Status</u> – The Board reviewed the project schedule and pictures of the ongoing work, including the completed lift stations.</p>	DISTRICT ENGINEER'S REPORT
7	<p><u>Consider and discuss the possible approval of Purchase Agreement with Space Exploration Technologies Corp. (Resolution No. 208-02-24). (C. Ortiz) 🗨️</u></p> <p>Discussion: C. Ortiz informed the Board that this agreement authorizes General Manager to sign an authority for a purchase agreement with Space Explorations Technologies if they choose to get water through one of the District's traveling meters. C. Ortiz highlighted that the contract states Space Exploration Technologies is authorized to use not to exceed 336 acre-feet of potable water per year for municipal purposes with a condition that if proration of water becomes necessary, the quantity of this authorization may be reduced to 0 acre-feet per year. The Board approved the agreement.</p> <p style="text-align: center;"><u>The motion carried unanimously:</u></p> <p style="text-align: center;">MOVED BY D. BOUGHTER, SECONDED BY W. DONAHUE.</p> <p style="text-align: center;">MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED

8	<p><u>Director of Finance Report</u> 🔹</p> <p>E. Salazar reported on:</p> <p><u>GFOA Financial Reporting Award for September 30, 2022</u> - The District was awarded the Certificate of Achievement for Excellence in Financial Reporting for the fiscal year ending September 30, 2022. It's the highest form of recognition in governmental accounting and financial reporting. It's the third year awarded. The Board commended the accomplishment.</p>	DIRECTOR OF FINANCE
9	<p><u>Consider and discuss the possible approval of Quarterly Investment Report ending December 31, 2023. (E. Salazar)</u> 🔹</p> <p>Discussion: Director of Finance E. Salazar gave the highlights of the Investments for the First Quarter of the Fiscal Year:</p> <ul style="list-style-type: none"> • Average yield – 4.23% • Interest Earnings - \$691, 982 • The Board approved the Quarterly Investment <p style="text-align: center;"><u>The motion carried unanimously:</u> MOVED BY W. DONAHUE, SECONDED BY D. BOUGHTER.</p> <p style="text-align: center;">MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
10	<p><u>Consider and discuss the possible approval of Financial Reports for October 2023. (E. Salazar)</u> 🔹</p> <p>Discussion: Director of Finance E. Salazar gave the highlights for the first month of the Fiscal Year. E. Salazar noted this revenue was before the District rate increase. Discussion and questions ensued regarding why the percentages were so high (page 2). E. Salazar will look into it and follow up with an email. The Board approved the Financials for October.</p> <p style="text-align: center;"><u>The motion carried unanimously:</u> MOVED BY D. BOUGHTER, SECONDED BY W. DONAHUE.</p> <p style="text-align: center;">MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
11	<p><u>Consider and discuss the possible purchase approval for seven 2-ton Hoists for the Wastewater Plants. (E. Samaniego)</u> 🔹</p> <p>Discussion: Purchasing Agent E. Samaniego noted the purchase of seven 2-ton Hoists was budgeted and recommended approval. The Board approved the purchase.</p> <p style="text-align: center;"><u>The motion carried unanimously:</u> MOVED BY W. DONAHE, SECONDED BY D. BOUGHTER.</p>	

	MOTION: MOVE TO APPROVE.	
12	<p><u>Consider and review Expenditures from February 1, 2024, to February 15, 2024. (C. Galvan) </u></p> <p>Discussion: The Board accepted the expenditures as presented.</p> <p style="text-align: center;"><u>The expenditures acknowledged by:</u> W. DONAHUE, D. BOUGHTER, and A. LALONDE.</p>	ACKNOWLEDGED
13	<p><u>Adjournment</u></p> <p>There was no further business; the meeting was adjourned.</p>	MEETING ADJOURNED @ 6:25 PM



ADAM LALONDE, VICE CHARIMAN



JASON STARKEY, SECRETARY

MINUTES APPROVED THIS 13TH DAY OF MARCH 2024.