


MINUTES
 Regular Meeting
 Laguna Madre Water District
 Board of Directors
 Wednesday, April 28, 2021
 5:30 PM – 6:16 PM
 Board Room

1	<p><u>QUORUM</u></p> <p>PRESENT: Vice-Chairman, Adam Lalonde Secretary, Jason Starkey Director, William "Bill" Donahue</p>  <p>ADMINISTRATIVE STAFF: General Manager, Carlos J. Galvan, Jr. Director of Operations, Robert Gomez District Engineer, Charles Ortiz Director of Finance, Eduardo Salazar Information Tech Specialist, Orlando Huerta Purchasing Agent, Enrique Samaniego Attorney, Brian Hansen</p> <p>ABSENT: Chairman, Scott Friedman Director, Dave Boughter</p>	
2	<p><u>PLEDGE OF ALLEGIANCE AND INVOCATION</u></p> <p>The meeting began with the Pledge of Allegiance, and C. Ortiz said the Opening Prayer</p>	
3	<p><u>INVITATION TO THE AUDIENCE FOR PUBLIC COMMENTS</u></p> <p>COMMENTS:</p> <ul style="list-style-type: none"> • No one responded 	<p>PUBLIC COMMENTS</p>
4	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE MINUTES OF THE WORKSHOP MEETING AND THE REGULAR MEETING FROM APRIL 14, 2021. (C. GALVAN) 💧</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • The Board approved the Regular Meeting Minutes as presented <p>Moved by J. STARKEY, seconded by W. DONAHUE.</p> <p>Motion: Move to approve.</p>	<p>MOTION CARRIED</p>
5	<p><u>GENERAL MANAGER'S REPORT 💧</u></p>	<p>GENERAL</p>

	<ul style="list-style-type: none"> • <u>COVID-19 REPORT</u> • <u>RESERVOIR LEVELS</u> <p>REPORT:</p> <p><u>COVID-19 REPORT</u> - C. Galvan reported for April 2021 showing three tested, one negative and 2 recovered. Employees will continue to follow protocol.</p> <p><u>RESERVOIR LEVELS</u> - C. Galvan noted the reservoir levels continue dropping down 1% per week, hoping for rain towards West Texas. Discussion and questions ensued on general questions from the public regarding conservation requests based on the reservoirs and lakes being low.</p> <ul style="list-style-type: none"> • Question: <ul style="list-style-type: none"> ○ How much water goes into the ocean? ○ Why is it allowed to dump water into the ocean? ✓ The Board requested and acknowledged a report on general knowledge on how the water allocates to the Rio Grande 	<p>MANAGER'S REPORT</p>
<p>6</p>	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL A RESOLUTION ADOPTING A REVISED PERSONNEL POLICY FOR THE DISTRICT (RESOLUTION NO. 186-04-2021). (C. GALVAN)</u> 💧</p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • The Personnel Policy needed some legal language added to Section 1103 • Section 512 – Additional Compensation - modified language • Section 603 – Sick Leave – A request to include additional benefits to voluntary separation employees to pay the employee the earned and unused sick leave portion (extra money). Discussion and questions ensued regarding the incentive payment to an employee leaving • Section 1103- Exit Interview for Terminating Employees - Updated language to the Exit interview for terminating Employees Section • The Board determined since the entire Board is not present to take no action 	<p>NO ACTION</p>
<p>7</p>	<p><u>DIRECTOR OF OPERATION'S REPORT</u> 💧</p> <ul style="list-style-type: none"> • <u>LEAD AND COPPER RULE (LCR) CHANGES FOR WATER UTILITIES</u> <p>REPORT:</p> <p><u>LEAD AND COPPER RULE (LCR) CHANGES FOR WATER UTILITIES</u> - R. Gomez reported the Environmental Protection Agency has new lead and copper rules. The changes are because of the levels of lead exposure in children, which causes:</p> <ul style="list-style-type: none"> • Damage to the central and peripheral nervous system • Learning disabilities • Shorter stature • Impaired hearing 	<p>DIRECTOR OF OPERATION'S REPORT</p>

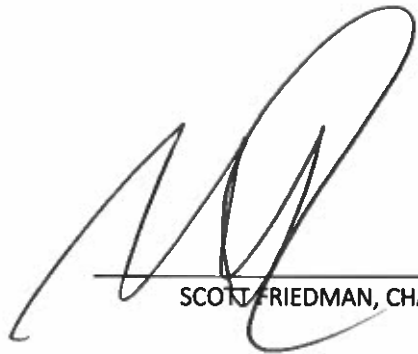
	<ul style="list-style-type: none"> • Impaired formation and function of blood cells <p>R. Gomez noted that the goal is to get the lead contamination in the water system at zero. The Environmental Protection Agency is mandating water utilities to perform:</p> <ul style="list-style-type: none"> • A risk and resource assessment plan • Do an inventory of lead service lines • Do a plan to replace Lead Service Lines (LSL) • Enhance public communication by informing the public if the containments are too high or if they have LSL Annual notification to homeowners with lead or potential lead service lines • New sampling programs for schools and child care facilities • New sampling methods for estimating lead levels in a drinking water system • Perform corrosion control studies and optimize corrosion control treatment on LSL <p>R. Gomez noted the District would be responsible for ensuring that all LSL get replaced, even private houses. Funding may be available through an authorized grant program pending in congress under the Water Infrastructure Improvement for Nation (WIIN). The deadline to complete the new requirements is June 17, 2024, pending legislation. The start of the new procedures is within the next six months or by December 2021</p> <p>LSL Committee: Noe Cantu, Water Plant Manager; Lab Manager Evelyn Saldivar; and Distribution Manager, Joel Lopez. The committee was present at the meeting and available for questions and answers.</p>	
8	<p><u>DISTRICT ENGINEER'S REPORT</u></p> <ul style="list-style-type: none"> • <u>WATERSMART FUNDING OPPORTUNITY: TITLE XVI WIIN WATER RECLAMATION AND REUSE PROJECTS</u> • <u>RIO GRANDE WATER DIVERSIONS FROM 12/27/2020 TO 03/27/2021</u> • <u>STATUS OF WATER DISTRIBUTION SYSTEM IMPROVEMENTS</u> <p>REPORT:</p> <p><u>WATERSMART FUNDING OPPORTUNITY: TITLE XVI WIIN WATER RECLAMATION AND REUSE PROJECTS</u> – C. Ortiz reported the application submitted was received and validated by Grants and is being prepared for Grantor Agency Retrieval. The District is the first in the valley</p> <ul style="list-style-type: none"> • The Grant Request Amount – \$4,083,099.25 (25% Grant) • Local Contribution - \$12,249,297.75 • \$8 Million will be the local match requirement to obtain the grant <p><u>RIO GRANDE WATER DIVERSIONS FROM 12/27/2020 TO 03/27/2021</u> - C. Ortiz reported the District used 16% of authorized water rights. On April 21, 2021, Bayview Irrigation District approved a lease offer at \$45 per acre-foot for their 183-acre foot. A Stage II trigger for Mild Water Shortage Conditions is when the consumption of water rights exceeds 20% in the 1st Quarter. The only Drought trigger in effect at this time is the level of U. S. water Amistad and Falcon Reservoirs being less than 51% capacity</p> <p><u>STATUS OF WATER DISTRIBUTION SYSTEM IMPROVEMENTS</u> - C. Ortiz noted the altitude valves are in place. Water Plant Manager N. Cantu, present virtually through zoom gave an update on the valves followed by questions and answers</p>	<p>DISTRICT ENGINEER'S REPORT</p>

	C. Ortiz noted for the next agenda item on the list; there's an addition to the amendment with SWG Engineering for Design Services for the installation of variable frequency drives for the high service pumps at Water Treatment Plant No. 2	
9	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF AMENDMENT NO. 1 WITH SWG ENGINEERING, LLC FOR DESIGN SERVICES FOR THE INSTALLATION OF VARIABLE FREQUENCY DRIVES FOR THE HIGH SERVICE PUMPS AT WATER TREATMENT PLANT NO. 2. (C. ORTIZ)</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> The total Amendment Amount \$30,300.00 plus an additional fee of \$10,000.00 for the replacement of high service pump station motor control center Total Services \$40,300.00 <p>Moved by J. STARKEY, seconded by W. DONAHUE.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
10	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF THE QUARTERLY INVESTMENT REPORT FOR THE QUARTER ENDED MARCH 31, 2021. (E. SALAZAR)</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> The Quarterly Investment Report for Quarter Ended March 31, 2021, approved as presented <p>Moved by J. STARKEY, seconded by W. DONAHUE.</p> <p>Motion: Move to approve</p>	MOTION CARRIED
11	<p><u>CONSIDER AND DISCUSS POSSIBLE APPROVAL OF THE FINANCIAL REPORTS FOR FEBRUARY 2021. (E. SALAZAR)</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> The Financial Reports for February 2021, approved as presented <p>Moved by W. DONAHUE, seconded by J. STARKEY.</p> <p>Motion: Move to approve</p>	MOTION CARRIED
12	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE PROCUREMENT OF MATERIAL FOR WATER PLANT #2 FENCE REPAIR. (E. SAMANIEGO)</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> E. Samaniego recommended no action and will bring it back at another regularly scheduled meeting 	NO ACTION

13	<p>CONSIDER AND REVIEW EXPENDITURES FROM APRIL 1, 2021 – APRIL 15, 2021. (C. GALVAN)</p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> The Board accepted the expenditures as presented <p>Expenditures acknowledged by J. STARKEY, W. DONAHUE, and A. LALONDE.</p>	ACKNOWLEDGMENT OF EXPENDITURES
14	<p>ADJOURNMENT</p> <p>There being no further business, the VICE-CHAIRMAN adjourned the meeting at 6:16 PM.</p>	MEETING ADJOURNED @ 6:16 PM



JASON STARKEY, SECRETARY



SCOTT FRIEDMAN, CHAIRMAN



MINUTES APPROVED THIS 26TH DAY OF MAY 2021.