



MINUTES
 Regular Meeting
 Laguna Madre Water District
 Board of Directors
 Wednesday, July 27, 2022
 5:30 PM – 6:45 PM
 Board Room

1	<p><u>Quorum</u></p> <p>PRESENT:</p> <p>Chairman, Scott Friedman Vice-Chairman, Adam Lalonde Secretary, Jason Starkey Director William "Bill" Donahue Director Dave Boughter</p> <p><u>Administrative Staff:</u></p> <p>General Manager, Carlos J. Galvan, Jr. Director of Operations, Robert Gomez District Engineer, Charles Ortiz Director of Finance, Eduardo Salazar Purchasing Agent, Enrique Samaniego Attorney, Richard Fryer Information Tech Specialist, Brandon Edge</p> <p style="text-align: center;"> virtually through ZOOM</p>	
2	<p><u>Pledge of Allegiance And Invocation</u></p> <p>The meeting began with the Pledge of Allegiance, and C. Galvan said the Opening Prayer</p>	
3	<p><u>Invitation to the Audience for Public Comments</u></p> <p>Comments:</p> <ul style="list-style-type: none"> • C. Galvan noted: <ul style="list-style-type: none"> ○ Thanked the Board for sending flowers and food to his family for his Father's funeral services ○ Reported on a water notice ○ Working on language and some changes to the Water Conservation Plan ○ Recommended for the Board to take no action on the agenda item regarding the Personnel Policy and suggested an Ad Hoc Committee to review the Personnel Policy • R. Gomez reported on a new leak that's under the bridge caused by pressure when the water was turned back on after a cutoff • J. Starkey and A. Lalonde publicly announced they are both interested in re-election, staying on the Board 	<p>PUBLIC COMMENTS</p>
4	<p><u>Consider and Discuss for Possible Approval of the Minutes for the Regular Meeting from July 13, 2022.</u> (C. Galvan) ◆</p> <p>Discussion:</p> <ul style="list-style-type: none"> • The motion carried unanimously to approve the Minutes as presented <p>MOVED BY D. BOUGHTER, SECONDED BY J. STARKEY.</p>	<p>MOTION CARRIED</p>

	MOTION: MOVE TO APPROVE.	
5	<p><u>Consider and remove from the table the following item tabled at the Regular Meeting on July 13, 2022:</u> <u>Consider and Discuss for Possible Approval a Resolution Adopting an Addendum to the District's Personnel Policy (Resolution Number 193-07-2022).</u></p> <p>Discussion:</p> <ul style="list-style-type: none"> • The item was removed from the table for discussion • Motion carried unanimously <p>MOVED BY A. LALONDE, SECONDED BY J. STARKEY.</p> <p>MOTION: MOVE TO REMOVE FROM THE TABLE.</p>	MOTION CARRIED
6	<p><u>Consider and Discuss for Possible Approval a Resolution Adopting an Addendum to the District's Personnel Policy (Resolution Number 193-07-2022).</u></p> <p>Discussion:</p> <ul style="list-style-type: none"> • C. Galvan recommended no action • A. Lalonde volunteered to be on the Ad Hoc Committee 	NO ACTION
7	<p><u>Consider and discuss for possible approval of November 8, 2022, General Election for Board of Directors Membership for the Laguna Madre Water District to be administered by the Cameron County Elections Department. (C. Galvan) 📌</u></p> <p>Discussion:</p> <ul style="list-style-type: none"> • Motion carried unanimously <p>MOVED BY A. LALONDE, SECONDED BY J. STARKEY.</p> <p>MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
8	<p><u>Consider and discuss possible revisions to the Water Conservation & Drought Contingency Plan for the District. (C. Galvan)</u></p> <p>Discussion:</p> <ul style="list-style-type: none"> • Question: Where did the Drought Contingency Plan come from? Did the District create it or the State? Response: Part of the plan is State-mandated, some of it the District produced. • C. Galvan noted the State requires a Drought Management Plan and an Emergency Plan for Hurricanes. It's mandated, and all addendums need to go through the State • The Board agreed to proceed with revisions to the Drought Policy <p>MOVED BY A. LALONDE, SECONDED BY W. DONAHUE.</p> <p>MOTION: MOVE TO PROCEED WITH REVISIONS TO THE DROUGHT POLICY</p>	MOTION CARRIED
9	<p><u>District Engineer's Report 📌</u></p> <ul style="list-style-type: none"> • <u>Status of Long Island Village Water and Sewer Improvements</u> – Both projects qualify for 70% disadvantaged with Texas Water Development Board but did not rank high enough to get financial help and need to find other means. Looking into North American Development Bank 	DISTRICT ENGINEER'S REPORT

	<ul style="list-style-type: none"> • <u>Update on Water Plant #1 Design, Elevated Storage Tank #6 Design, and Water Distribution Construction - 60 % design.</u> Elevated Storage Tank 6 is expected to advertise in late August, and Water Plant 1 Improvements are expected to advertise in October. Improvements still ongoing • <u>Construction Progress on Lift Station Rehabilitation/ Wastewater Collection - 20% complete –</u> They are doing good work- running behind schedule • <u>Update on Facilities Master Plan –</u> Getting a more detailed Masters Plan that includes an additional cost; a presentation of the Project schedule at the Regular Meeting on August 24, 2022. <p>✓ The entire Board agreed in favor of the water reclamation project</p>	
10	<p><u>Consider and discuss for possible approval of Amendment No. 1 for the Facilities Master Plan with Freese and Nichols. (C. Ortiz) 💧</u></p> <p>Discussion:</p> <ul style="list-style-type: none"> • The motion carried unanimously <p>MOVED BY J. STARKEY, SECONDED BY W. DONAHUE.</p> <p>MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
11	<p><u>Consider and discuss for possible approval of Amendment to Master Agreement for Professional Services with Freese and Nichols, Inc. (C. Ortiz) 💧</u></p> <p>Discussion:</p> <ul style="list-style-type: none"> • C. Ortiz noted the Master Agreement was executed in 2019 and is valid for three (3) years and recommends an extension of three (3) years • The motion carried unanimously <p>MOVED BY A. LALONDE, SECONDED BY J. STARKEY.</p> <p>MOTION: MOVE TO APPROVE</p>	MOTION CARRIED
12	<p><u>Consider and discuss for possible approval the Quarterly Investment Reports for the Quarter Ended December 31, 2021, Quarter Ended March 31, 2022, and Quarter Ended June 30, 2022. (E. Salazar) 💧</u></p> <p>Discussion:</p> <ul style="list-style-type: none"> • The motion carried unanimously <p>MOVED BY A. LALONDE, SECONDED BY D. BOUGHTER.</p> <p>MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
13	<p><u>Consider and discuss possible approval of the Financial Reports for May 2022. (E. Salazar) 💧</u></p> <p>Discussion:</p> <ul style="list-style-type: none"> • The motion carried unanimously <p>MOVED BY W. DONAHUE, SECONDED BY J. STARKEY.</p> <p>MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED

14	<p><u>Consider and Review Expenditures from July 1, 2022, to July 15, 2022. (C. Galvan) </u></p> <p>Discussion:</p> <ul style="list-style-type: none"> The Board accepted the expenditures as presented <p>EXPENDITURES WERE ACKNOWLEDGED UNANIMOUSLY BY D. BOUGHTER, A. LALONDE, S. FRIEDMAN, AND W. DONAHUE.</p>	ACKNOWLEDGMENT OF EXPENDITURES
15	<p><u>Consider and remove from the table the following Executive Session item; under Section 551.074, Personnel Matters, tabled at the Regular Meeting on July 13, 2022:</u></p> <p><u>Deliberation regarding the Evaluation of District Employee to wit: General Manager</u></p> <p>Discussion:</p> <ul style="list-style-type: none"> The motion carried unanimously to remove the item from the table for discussion <p>MOVED BY J. STARKEY, SECONDED BY D. BOUGHTER.</p> <p>MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
16	<p><u>Executive Session Permitted by the Open Meeting Act, V. T. C. A., Government Code Section 551.001 Et. Seq., Under Section 551.071, Consultation with Attorney; Under Section 551.072, Deliberations about Real Property; Under Section 551.074, Personnel Matters; Under Section 551.087, Deliberation Regarding Economic Development Negotiations:</u></p> <p><u>Deliberation Regarding the Evaluation of District Employee To Wit: General Manager</u></p> <p>A. LALONDE MADE A MOTION FOR THE BOARD TO GO INTO THE EXECUTIVE SESSION AT 6:06 PM, SECONDED BY J. DONAHUE.</p> <p>J. STARKEY MADE A MOTION FOR THE BOARD TO GET OUT OF THE EXECUTIVE SESSION AT 6:44 PM, SECONDED BY A. LALONDE.</p>	MOTION CARRIED IN SESSION @ 6:06 PM MOTION CARRIED OUT OF SESSION @ 6:44 PM
17	<p><u>Consideration and Action on Executive Session Items, if Necessary.</u></p> <p>THE CHAIRMAN ENTERTAINED A MOTION: ACTION TAKEN - ADVANCEMENT TO THE NEXT STEP IN THE SYSTEM</p> <p>THE MOTION CARRIED UNANIMOUSLY, J. STARKEY MOTIONED TO APPROVE, SECONDED BY A. LALONDE.</p>	MOTION CARRIED
18	<p><u>Adjournment</u></p> <p>THERE WAS NO FURTHER BUSINESS, THE CHAIRMAN ADJOURNED THE MEETING AT 6:45 PM.</p>	MEETING ADJOURNED @ 6:45 PM


WILLIAM DONAHUE, DIRECTOR


SCOTT FRIEDMAN, CHAIRMAN

MINUTES APPROVED THIS 10TH DAY OF AUGUST 2022.