









**MINUTES**  
 Regular Meeting  
 Laguna Madre Water District  
 Board of Directors  
 Wednesday, November 10, 2021  
 5:30 PM – 5:52 PM  
 Board Room

1	<p><b><u>QUORUM</u></b></p> <p><b>PRESENT:</b>          Chairman, Scott Friedman          Vice-Chairman, Adam Lalonde          Director, William "Bill" Donahue          Director, Dave Boughter</p> <p style="text-align: center;"> arrived at 5:40 PM</p> <p><b>ABSENT:</b>          Secretary, Jason Starkey</p> <p><b><u>ADMINISTRATIVE STAFF:</u></b>          General Manager, Carlos J. Galvan, Jr.          Director of Operations, Robert Gomez          District Engineer, Charles Ortiz          Director of Finance, Eduardo Salazar          Purchasing Agent, Enrique Samaniego          Information Tech Specialist, Orlando Huerta          Attorney, Brian Hansen</p>	
2	<p><b><u>PLEDGE OF ALLEGIANCE AND INVOCATION</u></b></p> <p>The meeting began with the Pledge of Allegiance, and E. Salazar said the Opening Prayer</p>	
3	<p><b><u>INVITATION TO THE AUDIENCE FOR PUBLIC COMMENTS</u></b></p> <p><b>COMMENTS:</b></p> <ul style="list-style-type: none"> <li>• Senator Eddie Lucio presented and gifted the District with a Working Gavel as a token of appreciation. The Board thanked the Senator for his services to the Valley.</li> <li>• Joel Lopez, Distribution Manager, thanked the Board for adopting 5.9% Cost of Living Adjustment at the last Regular Meeting on October 27, 2021</li> <li>• C. Galvan mentioned the District had a breakfast celebration honoring our six Veterans who work for the District: Miguel Saldivar, Kenji Hoshino, Alexandro Gonzalez, Robert Gomez, Mario Vela, and Bart Perez</li> </ul>	<b>PUBLIC COMMENTS</b>
4	<p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE MINUTES OF THE REGULAR MEETING FROM OCTOBER 27, 2021. (C. GALVAN) 💧</u></b></p> <p><b>DISCUSSION:</b></p> <ul style="list-style-type: none"> <li>• The Board approved the Minutes as presented</li> </ul>	<b>MOTION CARRIED</b>

	<p>Moved by D. BOUGHTER, seconded by W. DONAHUE.</p> <p>Motion: Move to approve.</p>	
5	<p><b><u>GENERAL MANAGER'S REPORT</u></b> </p> <ul style="list-style-type: none"> <li>a. <u>RIVER PUMP STATION UPDATE</u></li> <li>b. <u>RESERVOIR LEVELS</u></li> <li>c. <u>REGULAR MEETING ON NOVEMBER 24, 2021</u></li> </ul> <p><b>REPORT:</b></p> <p><u>RIVER PUMP STATION UPDATE</u> - C. Galvan reported two pumps went out at the River Pump Station, and one is still working. One Pump is being repaired, but the other Pump was broken into pieces. The Pumps were old, installed in 1987. A new Pump is needed and will be brought before the Board at a Regular Meeting for approval.</p> <p><u>RESERVOIR LEVELS</u> - The reservoir and lakes levels are at 36.8%. The levels are still going down, and Conservation Measures remain in place. If levels drop below 25%, mandatory management falls into place.</p> <p><u>REGULAR MEETING ON NOVEMBER 24, 2021</u> – C. Galvan reminded the Board that the upcoming meeting falls on Thanksgiving week. The Board acknowledged and agreed to move the meeting to Tuesday, November 23, 2021.</p>	GENERAL MANAGER'S REPORT
6	<p><b><u>DIRECTOR OF OPERATION'S REPORT</u></b> </p> <ul style="list-style-type: none"> <li>• <u>MONTHLY REPORT</u></li> </ul> <p><b>REPORT:</b> R. Gomez reported on the Service Orders/Callouts, October 2021 compared to October 2020; the comparison mostly showed an overall increase for Distribution Department and Customer Service and a decrease in Collection Department. The Pretreatment and Lift Stations comparison remained the same.</p>	DIRECTOR OF OPERATION'S REPORT
7	<p><b><u>DISTRICT ENGINEER'S REPORT</u></b> </p> <ul style="list-style-type: none"> <li>• <u>DISTRICT'S APPLICATION FOR APPROVAL OF \$28,306,325 BOND ISSUE</u></li> </ul> <p><b>REPORT:</b> C. Ortiz informed the report got submitted to TCEQ on October 25. TCEQ declared the report administratively complete on November 1. It's on track to get that 45-day expedited review. The closing schedule is in January 2022.</p>	DISTRICT ENGINEER'S REPORT
8	<p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE AWARD OF ENGINEERING DESIGN, AND CONSTRUCTION PHASE SERVICES FOR REHABILITATION OF ANDY BOWIE ELEVATED STORAGE TANK (C. ORTIZ)</u></b> </p> <p><b>DISCUSSION:</b></p> <ul style="list-style-type: none"> <li>• C. Ortiz noted Andy Bowie Elevated Storage Tank was included in the approved budget and is due for rehab and added the previous Engineer was Dunham Engineer, therefore, requested a proposal</li> <li>• C. Ortiz recommended proceeding, and Engineer agrees that total fees will not exceed \$87,500 without prior approval</li> <li>• Board approved</li> </ul> <p>Moved by A. LALONDE, seconded by D. BOUGHTER.</p>	MOTION CARRIED

	Motion: Move to approve.	
9	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF CHANGE ORDER NO. 1 FOR LIFT STATION REHABILITATION PROJECT NO. 1 . (C. ORTIZ)</u> </p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>• C. Ortiz reported the increase in the material is an increase in the contract amount</li> <li>• C. Ortiz noted Freese and Nichols Contract Amendment Amount is \$70,016.60</li> <li>• Board approved</li> </ul> <p>Moved by A. LALONDE, seconded by W. DONAHUE.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
10	<p><u>CONSIDER AND REVIEW EXPENDITURES FROM OCTOBER 16, 2021, TO OCTOBER 31, 2021. (C. GALVAN)</u> </p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>• The Board accepted the expenditures as presented</li> </ul> <p>Expenditures acknowledged by W. DONAHUE, A. LALONDE, AND D. BOUGHTER.</p>	ACKNOWLEDGMENT OF EXPENDITURES
11	<p><u>CONSIDER AND REMOVE FROM THE TABLE THE FOLLOWING EXECUTIVE SESSION ITEM Tabled AT THE REGULAR MEETING ON OCTOBER 27, 2021:</u></p> <p><u>DELIBERATION REGARDING THE EVALUATION OF DISTRICT EMPLOYEE TO WIT: GENERAL MANAGER</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>• The Board removed the item from the table for discussion</li> <li>• The Board agreed to wait for an entire Board to be present and to remain tabled till the next regularly scheduled meeting on November 23, 2021</li> </ul> <p>Moved by D. BOUGHTER, seconded by A. LALONDE.</p> <p>Motion: Move to remove.</p>	MOTION CARRIED
12	<p><u>EXECUTIVE SESSION PERMITTED BY THE OPEN MEETING ACT, V. T. C. A., GOVERNMENT CODE SECTION 551.001 ET. SEQ., UNDER SECTION 551.071 (1) (A), CONSULTATION WITH ATTORNEY; UNDER SECTION 551.074, PERSONNEL MATTERS:</u> </p> <p><u>DELIBERATION REGARDING THE EVALUATION OF DISTRICT EMPLOYEE TO WIT: GENERAL MANAGER</u></p> <p>This item was not discussed; see above item (item 11) for more information.</p>	NO ACTION

13	<u>CONSIDERATION AND ACTION ON EXECUTIVE SESSION ITEMS, IF NECESSARY.</u>  This item was not discussed; see above item (item 11) for more information.	NO ACTION
14	<u>ADJOURNMENT</u>  There being no further business, the CHAIRMAN adjourned the meeting at 5:52 PM.	MEETING ADJOURNED @ 5:52 PM



JASON STARKEY, SECRETARY



BILL DONAHUE, DIRECTOR



MINUTES APPROVED THIS 23<sup>RD</sup> DAY OF NOVEMBER 2021.