

MINUTES
REGULAR MEETING – November 22, 2016
LAGUNA MADRE WATER DISTRICT
BOARD OF DIRECTORS

The **REGULAR MEETING** of the **LAGUNA MADRE WATER DISTRICT** was held at the Administration Office of the District at 105 Port Road, Port Isabel, Texas on the **22nd day of NOVEMBER, 2016** at the hour of **5:00 P.M.**, pursuant to written notice as prescribed by law.

ITEM #1 **QUORUM**

The **CHAIRMAN** called the meeting to order and he determined the Notice of the Meeting had been duly posted in accordance with the law and the following present constituted a quorum:

BOARD OF DIRECTORS

Jeff Keplinger – Chairman
William “Whitey” J. Thomas – Vice Chairman **ABSENT**
Scott D. Friedman – Secretary
Rick A. Wells – Director
Doyle Wells, III - Director

ADMINISTRATIVE STAFF

Carlos J. Galvan, Jr. – General Manager
Charles Ortiz – District Engineer
Victor Valdez - Director of Operations
Sanjuana Garcia – Director of Finance
Eddie Lucio, III – Attorney **ABSENT**

ITEM #2 **INVOCATION AND PLEDGE OF ALLEGIANCE**

The **CHAIRMAN** invited everyone in the audience to stand for the Invocation and Pledge of Allegiance.

ITEM #3 **INVITATION TO AUDIENCE FOR DISCUSSION**

Public comments and announcements are given at this time.

The **CHAIRMAN** asked if anyone in the audience would like to address the **BOARD**. No one responded.

ITEM #4 **CONSIDER AND APPROVE RE-ORGANIZATION OF OFFICERS FOR THE BOARD OF DIRECTORS. (C. GALVAN)**

This Item was not discussed. The Chairman noted he would like the full Board present for the re-organization of Officers.

ITEM #5 CONSIDER AND APPROVE MINUTES FOR REGULAR MEETING OF NOVEMBER 9, 2016.
(C. GALVAN)

A motion was made by **MR. R. WELLS** to approve Minutes for Regular Meeting of November 9, 2016, seconded by **MR. S. FRIEDMAN**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #6 DISTRICT ENGINEER'S REPORT

- **LONG ISLAND VILLAGE WATERLINES & METERS**
- **WATER PLANT 2 MICROFILTRATION FEED PUMPS BUILDING**

Mr. Ortiz reported on the following and following points were noted:

Long Island Village Waterlines & Meters – Long Island Village waterlines are built along the seawalls and only have a couple of master meters for about 11,000 connections, they are working on a plan to get waterlines built along their streets and possibly have meters installed at each lot. Discussion and questions ensued regarding the District's options to consider. It was noted Mr. Ortiz will work on pros and cons to report at Regular Meeting.

Water Plant 2 Microfiltration Feed Pumps Building – Technical Specs and building plans are ready for bid. Preparing advertisement and will present it to the Board sometime in January.

ITEM #7 DIRECTOR OF OPERATION'S REPORT

- **MONTHLY REPORT**
- **SLUDGE LOADS AT WATER PLANT 2 LAGOON**
- **TRUCK FACILITY**

Mr. Valdez reported on the following and the following points were noted:

Monthly Report – for the month of October: 4 water taps; 2 sewer taps; Water Line Project in Port Isabel is about 85% complete and will start on the Eastside. There was total of 466 Service Orders created for the month and 392 were completed.

Sludge Loads at Water Plant 2 Lagoon – Approximately 4,000 cubic yards of sludge removed from the lagoon.

Truck Facility - Structure for new truck facility started yesterday and will take about 10 working days to complete.

ITEM #8 DISCUSSION AND POSSIBLE ACTION TO APPROVE OR DENY BID(S) RECEIVED ON THE FOLLOWING PROPERTY STRUCK OFF TO CAMERON COUNTY, FOR ITSELF AND OTHER TAXING JURISDICTIONS FROM A TAX RESALE CONDUCTED ON JULY 5, 2016.

LEGAL DESCRIPTION: OUTDOOR RESORTS/SO PADRE RV SITES LOT 331 PH II (ACCT. NO. 96-8005-0000-3310-00)

LEGAL DESCRIPTION: TRACT 1: BAY HARBOR SUBDIVISION PHASE I LOT 10 (CAB 1 SLOT 1865-B & 1866-A CCMR) (ACCT. NO. 67-0512-0000-0100-00)

Ms. Erika Lerma, Representative for Linebarger Goggan Blair & Sampson, LLP presented all Tax Resale information for the above-mentioned properties, discussion and questions ensued.

A motion was made by **MR. R. WELLS** to approve Bids for Tax Resale for the above properties, seconded by **MR. S. FRIEDMAN**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #9 DISCUSSION AND POSSIBLE ACTION ON THE RESOLUTION(S) APPROVING OR DENYING THE BID(S) RECEIVED ON THE TAX RESALE CONDUCTED ON JULY 5, 2016 FOR THE ABOVE MENTIONED PROPERTIES.

LEGAL DESCRIPTION: OUTDOOR RESORTS/SO PADRE RV SITES LOT 331 PH II (ACCT. NO. 96-8005-0000-3310-00)

LEGAL DESCRIPTION: TRACT 1: BAY HARBOR SUBDIVISION PHASE I LOT 10 (CAB 1 SLOT 1865-B & 1866-A CCMR) (ACCT. NO. 67-0512-0000-0100-00)

A motion was made by **MR. R. WELLS** to approve Resolutions for approving the Bids received on the Tax Resale for the above-mentioned properties, seconded by **MR. S. FRIEDMAN**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #10 CONSIDER AND AWARD CONTRACT FOR GPS TRACKING SYSTEM FOR 30 LMWD VEHICLES (BID # 10-16-07). (V. VALDEZ)

Mr. Valdez bid tabulation showed Ryokoo Motors as the recommended Bidder with an initial startup amount of \$4,260.00, and \$360.00 monthly fee. The board briefly discussed and agreed the GPS Tracking System for 30 LMWD vehicles to be awarded to the recommended bidder.

A motion was made by **MR. D. WELLS** to approve contract award for GPS Tracking System for 30 LMWD vehicles, seconded by **MR. S. FRIEDMAN**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #11 CONSIDER AND APPROVE WINDSTORM, HURRICANE AND HAIL INSURANCE FOR PERIOD JAN 31, 2017 – JAN. 31, 2018. (S. GARCIA)

Mr. Albert Salinas, Representative for Texas Insurance Service Center Inc. gave a brief presentation followed by questions and answers. The Board agreed to table this item for further review and deferred to the next Regular Meeting on December 14, 2016. It was noted Mr. Friedman would review the proposals.

A motion was made by **MR. R. WELLS** to table Windstorm, Hurricane, and Hail Insurance for Period Jan. 31, 2017 – Jan. 31, 2018, seconded by **MR. D. WELLS. MOTION CARRIED UNANIMOUSLY. ITEM TABLED.**

ITEM #12 CONSIDER AND APPROVE A T & T CONTRACT RENEWAL FOR TIME EXTENSION LEASE ID 7538, LOCATED AT 105 PORT ROAD, PORT ISABEL, TEXAS. (S. GARCIA)

There was discussion and it was determined to table this item for further review by Staff and District Counsel, and deferred to the next Regular Meeting on December 14, 2016.

A motion was made by **MR. S. FRIEDMAN** to table A T & T Contract renewal for time extension lease ID 7538, located at 105 Port Road, Port Isabel, Texas, seconded by **MR. R. WELLS. MOTION CARRIED UNANIMOUSLY. ITEM TABLED.**

ITEM #13 CONSIDER AND APPROVE DISBURSEMENTS. (C. GALVAN)

There was discussion and questions on certain items on the Disbursements list.

A motion was made by **MR. R. WELLS** to approve Disbursements as presented, seconded by **MR. D. WELLS. MOTION CARRIED UNANIMOUSLY.**

ITEM #14 ADJOURNMENT

There being no further business the **CHAIRMAN** adjourned the meeting at **5:53 PM.**



SCOTT FRIEDMAN, SECRETARY



JEFF KEPLINGER, CHAIRMAN

MINUTES APPROVED THIS 14th DAY OF December 2016.