

MINUTES OF REGULAR MEETING
BOARD OF DIRECTORS
LAGUNA MADRE WATER DISTRICT

The **REGULAR MEETING** of the **LAGUNA MADRE WATER DISTRICT** was held at the Administration Office of the District at 105 Port Road, Port Isabel, Texas on the **8th day of APRIL 2015** at the hour of **6:00 p.m.**, pursuant to written notice as prescribed by law.

ITEM #1 **QUORUM**

The **CHAIRMAN** called the meeting to order and he determined the Notice of the Meeting had been duly posted in accordance with the law and the following present constituted a quorum:

BOARD OF DIRECTORS

Jeff Keplinger – Chairman
Whitey William J. Thomas – Vice Chairman **ABSENT**
Martin Cantu, Jr. - Secretary
Scott Friedman – Director
Rick Wells – Director

ADMINISTRATIVE STAFF

Carlos J. Galvan, Jr. – General Manager
Charles Ortiz – District Engineer
Victor Valdez – Director of Operations
Belen Peña – Interim Director of Finance - Staff Accountant
Carlos Cisneros - Attorney

ITEM #2 **PLEDGE OF ALLEGIANCE**

The **CHAIRMAN** invited everyone in the audience to recite the Pledge of Allegiance.

ITEM #3 **INVITATION TO AUDIENCE FOR DISCUSSION**

The **CHAIRMAN** asked if anyone in the audience would like to address the **BOARD**. No one responded.

ITEM #4 **CONSIDER AND APPROVE MINUTES FOR REGULAR MEETING OF MARCH 25, 2015.**

A motion was made by **MR. WELLS** to approve Minutes for Regular Meeting of March 25, 2015 as submitted, seconded by **MR. FRIEDMAN**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #5 **GENERAL MANAGER'S REPORT**

• **NOVEMBER ELECTIONS**

MR. GALVAN advised that the District will begin preparing for the 2016 Elections and staff will be attending a conference to prepare for the 2016 Elections. In 2011 the Board approved through a Resolution to change the District's Elections from May to November in order to comply with the Move Act; and that the Board approved for Cameron County to conduct the District's last Election for 2014. **MR. GALVAN** will be looking into the best method of organization to run the Elections process for the District's upcoming 2016 Election.

Justice of the Peace, Bennie Ochoa, guest at the meeting addressed the Board regarding the November Elections.

ITEM #6 **DIRECTOR OF OPERATION'S**

• **MONTHLY REPORT**

MR. VALDEZ gave his Monthly Report for March: The Survey for the Water Development Board has been completed; Camera Installation- 1 @ WP2 & 1 @ Director of Operation's Office; Wastewater Collections Department- no sewer backup on main line during Spring Break; Meter change outs: 6- 5/8" meters swapped & 1- 6" meter @ Schlitterbahn was swapped; Distribution Department: flushing Hydrants in the Port Isabel area; and upcoming in house projects for line upgrades: for Port Isabel – line upgrade from Jefferson St. & Maddison St. through Washington St. & Railroad St.; Laguna Heights – 6" line upgrade corner of Michigan & HWY 100; SPI – East Kingfish; and Laguna Vista – 6" line upgrade on Ebony & Mesquite.

ITEM #7 **DISTRICT ENGINEER'S REPORT**

- **PORT ISABEL WATER DISTRIBUTION SYSTEM**
- **ISLA BLANCA WASTEWATER TREATMENT PLANT REHABILITATION**
- **WIND TURBINE GENERATORS**

MR. ORTIZ gave an update on: Port Isabel Water Distribution System- the line upgrade will be an in house project; Isla Blanca Wastewater Treatment Plant Rehabilitation- material for gate and clarifiers arrived and stored at WP1; received draft of the plans for the blowers and will be reviewed; Wind Turbine Generators- not working and still trying to get it fixed, needing to order a new blade and a hub. We have also received some proposals for wind turbine generators.

The Board and Staff scheduled a Workshop on April 22, 2015 @ 5 PM to discuss the Wind Turbine Generators.

ITEM # 8 **FINANCE DIRECTOR'S REPORT**

- **UNLIMITED TAX BONDS, SERIES 2005 – UPDATE**
- **WW & SS REVENUE BOND, SERIES 2015 REFUNDING – UPDATE**
- **CLOSING OF 2007 CONSTRUCTION NOTE – IBC**
- **TCDRS CONFERENCE**

MRS. GARCIA gave and update on: Unlimited Tax Bonds- a cashier's check will be provided for the Unlimited Tax Bonds Series 2005 in the amount of \$158,000.00 will be sent out 4/10/2015 to comply with the information provided by Estrada Hinojosa on meeting for 2/11/2015 and Estrada Hinojosa will be paid a total \$6,500.00 for their services; WW & SS Revenue Bond, Series 2015- there is a refunding option and a payment was made in the amount of \$117,701.00 on 3/31/2015; Closing of 2007 Construction Note with IBC- a balance of .01 cent remains in the account and there are no more projects for this account; and TCDRS Conference on July 20-22, 2015 for any Board Member who would like to attend.

ITEM #9 **CONSIDER AND APPROVE PURCHASE OF 36' STATIC MIXER FOR WATER PLANT 2 CLEARWELL**

A motion was made by **MR. CANTU** to approve purchase of 36" Static Mixer for Water Plant 2 Clearwell, seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY.**

ITEM #10 **CONSIDER AND APPROVE HANSON 36" CONCRETE PRESSURE PIPE CUT-IN FOR NEW CHEMICAL FEED POINT AT WATER PLANT 2 CLEARWELL**

A motion was made by **MR. FRIEDMAN** to approve Hanson 36" concrete pressure pipe cut-in for new chemical feed at Water Plant 2 Clearwell, seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY.**

ITEM #11 **CONSIDER AND APPROVE INVESTMENT REPORT FOR QUARTER ENDING MARCH 31, 2015**

A motion was made by **MR. FRIEDMAN** to approve Investment Report for Quarter Ending March 31, 2015, seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY.**

ITEM #12 CONSIDER AND APPROVE DISBURSEMENTS

A motion was made by **MR. WELLS** to approve Disbursements as submitted, seconded by **MR. FRIEDMAN. MOTION CARRIED UNANIMOUSLY.**

ITEM #14 EXECUTIVE SESSION PERMITTED BY THE OPEN MEETING ACT, V.T.C.A., GOVERNMENT CODE SECTION 551.001 ET SEQ., UNDER SECTION 551.074 (A) (1), AUTHORIZING CERTAIN DELIBERATIONS ABOUT OFFICERS AND EMPLOYEES OF THE DISTRICT TO BE HELD IN EXECUTIVE SESSION:

TO DELIBERATE THE APPOINT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF DISTRICT EMPLOYEES TO WIT: DIRECTOR OF FINANCE

A motion was made by **MR. FRIEDMAN** for the **BOARD** to go into executive session at **6:30 pm**, seconded by **MR. CANTU. MOTION CARRIED UNANIMOUSLY.**

A motion was made by **MR. FRIEDMAN** for the **BOARD** to come out of executive session at **6:49 pm**, seconded by **MR. CANTU. MOTION CARRIED UNANIMOUSLY.**

ITEM #15 CONSIDERATION AND ACTION ON EXECUTIVE SESSION ITEM, IF NECESSARY

The **CHAIRMAN** stated **NO ACTION TAKEN** on Executive Session Item.

ITEM #16 ADJOURNMENT

The **CHAIRMAN** adjourned the meeting at **6:49 pm**.

JEFF KEPLINGER, CHAIRMAN

MARTIN CANTU, JR., SECRETARY

MINUTES APPROVED THIS _____ DAY OF _____ 2015.