MINUTES

Regular Meeting
Laguna Madre Water District
Board of Directors
Wednesday, July 08, 2026
5:32 PM – 6:22 PM
Board Room
105 Port Rd. Port Isabel, TX 78578

1. The Chairman calls the meeting to order, determines the presence of a quorum, and notices that the meeting has been duly posted as required by law.

Vice-Chairman, Adam Lalonde initiated the meeting by confirming the presence of a quorum. With members in attendance, the official status of the meeting was established.

PRESENT
Adam Lalonde, Vice-Chairman
David "Dave" Boughter, Director
William "Bill" Donahue, Director

ABSENT
Scott Friedman, Chairman
Jason Starkey, Secretary

LMWD STAFF
Noe Cantu, Interim General Manager
Brian Hansen, Attorney
Mary Gamboa, Human Resources
Eduardo Salazar, Director of Finance
Enrique Samaniego, Purchasing Agent
Joel Lopez, Superintendent
Brandon Edge, Information Tech Specialist
Ana Lopez, Executive Secretary

2. Pledge of Allegiance and Invocation

The meeting commenced with the Pledge of Allegiance. Superintendent J. Lopez led the invocation.

3. Invitation to the Audience for Public Comments

N. Cantu congratulated Brandon Edge on graduating with his bachelor's degree.

4. Consider and discuss for possible approval the Regular meeting held on June 24, 2026. (N. Cantu)

The minutes were submitted to the Board for review. The Board formally approved the minutes as presented.

Moved By W. Donahue, **Seconded** By D. Boughter.
Motion: Move to Approve
THE MOTION PASSED UNANIMOUSLY

5. General Manager's Report

- Reservoir Levels
  - N. Cantu stated the Reservoir levels are currently at 27.6
- Long Island Village status update – 74% complete according to last pay app. Bond Counsel will report at next meeting.
- EST #6 is in service with minor punch list items
- Filing for a Place on the Ballot will begin on July 18, 2026, to – August 17, 2026

6. Superintendent's Report

- Operations Report
  - Slight increase in turn on service and occupant change; Preventive Maintenance has not been moved to Incode 10
- Elevated tank in Laguna Heights
  - Hatch repairs, antenna bracket, and beacon light bracket have been done.
- W Morningside & Padre obstruction
  - Confided space entry was successful - concrete asphalt and metal rings were removed.
- Pavement Project
  - JC Concrete was awarded bid for TxDot right of way work

7. Consider and discuss for possible approval of Monthly Financial Report for May 2026. (E. Salazar)

The Financial reports were submitted to the Board for review. The Board acknowledged the monthly financial report.

Moved By D. Boughter, **Seconded** By W. Donahue.
Motion: Move to Approve
THE MOTION PASSED UNANIMOUSLY

8. Consider and discuss for possible approval of update to Section 901a of personnel policy. (M. Gamboa)

M. Gamboa requested an update to 901a of personnel policy, when an employee in a designated administrative personnel position is required to provide a minimum of thirty (30) Calendar days written notice when voluntarily resigning from Laguna Madre Water District.

Moved By W. Donahue, **Seconded** By D. Boughter.
Motion: Move to Approve
THE MOTION PASSED UNANIMOUSLY

9. Consider and discuss for possible approval the purchase of Smart Meter / Utility Access Portal. (E. Samaniego)

E. Samaniego requested the purchase of Tyler modules customer relationship management suite for payments and smart meter access for $22,594.00; following annual payments of $19,567.00.

Moved By D. Boughter, **Seconded** By W. Donahue.
Motion: Move to Approve
THE MOTION PASSED UNANIMOUSLY

10. Consider and review Expenditures from June 16, 2026, to June 30, 2026. (N. Cantu)

The Expenditures were provided for review and acknowledged by the board.

11. EXECUTIVE SESSION permitted by the Open Meetings Act, VCTA, Government Code Section 551.001 et seq.; Under Section 551.071, Consultation with Attorney; under Section 551.074, Personnel Matters:

A. Discussion and possible action concerning the appointment and employment of the General Manager.

Mr. Adam Lalonde, Vice-Chairman of the Laguna Madre Water District's Board of Directors, took the following action: that an Executive Session be included on the agenda for the said meeting, which was duly posted at the office of the District, authorizing the holding of such a closed or Executive Session.

The Vice-Chairman entertained the motion to enter into Executive Session. D. Boughter moved, with W. Donahue seconding, to initiate the **Executive Session** at **5:41 PM**. D. Boughter put forth a motion, seconded by W. Donahue, to adjourn the **Executive Session** at **6:21 PM.** The only matters discussed during the Executive Session were addressed by the Board of Directors, who then proceeded to the next agenda item.

12. Consideration and action on EXECUTIVE SESSION item(s), if necessary.

A. **Moved By** D. Boughter, **Seconded by** W. Donahue
Motion: To award Mr. Noe Cantu Jr. a $10,000 bonus for his time as Interim General Manager up until now.

13. Adjournment

No additional business remained; the meeting was adjourned at **6:22 PM**.

DAVID BOUGHTER, DIRECTOR

William Donahue

WILLIAM DONAHUE, DIRECTOR

SIGN HERE

MINUTES APPROVED THIS 22ND DAY OF JULY 2026.