



Construction & Maintenance Technician I

Job Title:	Construction & Maintenance Technician I
Department:	Construction & Maintenance
FLSA Status:	Non-Exempt
Pay Grade	\$13.74
Date Updated:	September 25, 2024

Summary

The Construction & Maintenance Technician I perform a wide range of physical labor tasks in support of skilled workers on the construction and maintenance site. Perform a variety of semi-skilled building repairs, maintenance, and construction work. Employees in this class will work in one or all trade areas of construction and maintenance as needed.

Essential Functions

1. Assist skilled workers as assigned. This may include jobs such as demolition, carrying, lumber, or construction.
2. Unloads materials that are delivered such as lumber or bags of cement, and distributes them to appropriate location as identified by Manager, project plans, or specifications.
3. Assist Construction & Maintenance Technician II in several duties such as, carpentry, the maintenance of water, and wastewater plants.
4. Assist with the building and construction of all LMWD facilities.
5. Prepares layout where construction will take place by properly measuring, marking, or recording openings or distances.
6. Prepares tools and materials for skilled workers such as mixing cement or preparing flooring for installation.
7. Cleans and prepares specific areas of jobsite as assigned. This may include digging trenches; erecting scaffolding; cleaning up rubble, debris, and trash; or removing hazardous materials.
8. Operates a wide variety of hand and power tools.
9. Motions equipment operator to assist with alignment, movement, or adjustment of machinery, equipment, or materials.
10. Inspect different equipment and perform any basic repairs or when required.
11. Assist in a variety of tasks such as carpentry, equipment operation.
12. Cleans jobsite at the end of the day, ensuring trash is properly disposed of and materials or equipment are properly stored.
13. Subject to after hours on-call duties and respond to emergency situations as needed.
14. Performs other duties as assigned.

Duties, responsibilities and activities may change at any time with or without notice.

Supervisory Responsibilities

This position has no supervisory responsibilities.

Required Skills/Abilities:

1. Listen to, understand, and follow directions.
2. Flexible as specific assignments change.
3. Ability to work with a variety of personalities.
4. Communication Proficiency.
5. Work effectively as a team member
6. Ability to use common tools such as hammers, hoists, saws, drills, and wrenches.
7. Must be able to work some Saturdays and at night, when needed.

Education and/or Experience

A GED or Highs School Diploma or equivalent is required.
Prior job experience is preferred.

Certificates, Licenses, Registrations

A valid Texas driver license is required.

Other Requirements

Must work with the highest ethics degree and confidentiality.

Special Requirements

The Laguna Madre Water District requires that all employees possess or have the aptitude, desire and ability to be professional, courteous and competent in all their interactions with the public, customers and fellow employees.

Physical Requirements and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- Must have physical strength, balance, hand-eye coordination, and stamina necessary to complete jobs in various areas.
- Sit or stand for extended periods of time.
- Work on roof tops, at heights and in confined spaces.
- Climb a step stool/latter and scaffolding.
- Must be able to lift and carry up to 50 pounds and push and/or pull 50-pound loads at a time.
- Must be able to work in all weather conditions.
- Must be able to stand and walk up to eight hours per day and climb multiple sets of stairs while carrying materials weighing between 20 and 30 pounds.

This job description summarizes essential job functions and minimum job requirements for entry level work and typical duties illustrative of the type of work customarily assigned and performed in this position. However, this job description does not represent every aspect of the job nor does it guarantee permanent employment, as all positions with LMWD are employment at will positions. Job descriptions are subject to periodic updates and modifications. LMWD reserves the right to change work assignments and other aspects of a job.

Laguna Madre Water District is an equal employment opportunity employer

