

**MINUTES OF REGULAR MEETING**  
**BOARD OF DIRECTORS**  
**LAGUNA MADRE WATER DISTRICT**

The **REGULAR MEETING** of the **LAGUNA MADRE WATER DISTRICT** was held at the Administration Office of the District at 105 Port Road, Port Isabel, Texas on the **11<sup>th</sup> day of MARCH 2015** at the hour of **6:00 p.m.**, pursuant to written notice as prescribed by law.

**ITEM #1      QUORUM**

The **CHAIRMAN** called the meeting to order and he determined the Notice of the Meeting had been duly posted in accordance with the law and the following present constituted a quorum:

***BOARD OF DIRECTORS***

Jeff Keplinger – Chairman  
Whitey William J. Thomas – Vice Chairman  
Martin Cantu, Jr. - Secretary  
Scott Friedman – Director      **ABSENT**  
Rick Wells – Director

***ADMINISTRATIVE STAFF***

Carlos J. Galvan, Jr. – General Manager  
Charles Ortiz – District Engineer  
Victor Valdez – Director of Operations  
Belen Peña – Interim Director of Finance - Staff Accountant  
Trey Mendez - Attorney

**ITEM #2      PLEDGE OF ALLEGIANCE**

The **CHAIRMAN** invited everyone in the audience to recite the Pledge of Allegiance.

**ITEM #3      INVITATION TO AUDIENCE FOR DISCUSSION**

The **CHAIRMAN** asked if anyone in the audience would like to address the **BOARD**. Mr. Galvan reported he attended POWC Meeting in South Padre Island.

**ITEM #4      CONSIDER AND APPROVE MINUTES FOR REGULAR MEETING OF FEBRUARY 25, 2015.**

A motion was made by **MR. THOMAS** to approve Minutes for Regular Meeting of February 25, 2015 as submitted, seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY.**

**ITEM #5      GENERAL MANAGER'S REPORT**

- **TEXAS RETIREMENT SPECIALIST**
- **WATERWORKS AND SEWER SYSTEM REVENUE REFUNDING BONDS, SERIES 2015**

**MR. GALVAN** reported he invited Mr. James Poe, Owner of Texas Retirement Specialists to give a presentation to the Board and employees on the services they provide for retirement at a Regular Meeting or Workshop.

**MR. GALVAN** reported on Waterworks and Sewer System Revenue Refunding Bonds, Series 2015, they completed the bidding process and the lowest bidder was Regions Capital Advantage with a 6.24% savings.

**ITEM #6**                    **DISTRICT ENGINEER'S REPORT**

- **LAGUNA VISTA GRAVITY SEWER RENEWAL**
- **TXDOT FM 803 CONSTRUCTION PROGRESS**
- **WATER PLANT 2 EMERGENCY POWER**
- **PORT ISABEL WWTP PHASE IMPROVEMENTS**

**MR. ORTIZ** reported on Laguna Vista Gravity Sewer Renewal on Ebony Lane & Taylor Street and TXDOT FM803 Construction Progress to extend and locate for their road widening project; the plans and specs for the two items are ready. The items will be advertised tomorrow in the Brownsville Herald and Bid Opening will be on April 14, 2015 @ 2 pm; it will be presented @ a Regular Board Meeting for consideration.

**MR. ORTIZ** gave an update on the Water Plant 2 Emergency Power, a short between the generators building and the transfer switch was found; the contractor tested the wires and found 4 conductors were bad and had to be replaced. The work should be completed by March 24<sup>th</sup>.

**MR. ORTIZ** reported Port Isabel WWTP Phase 1 Improvements, the Water Development Board has annual funding cycles to request for funds and you need to be on their intended use plan to be considered for a state revolving plan, the deadline to submit the application was March 2<sup>nd</sup>. Application was submitted requesting 1.6 million and copies of application were in the Board packets for review.

**ITEM # 7**                    **DIRECTOR OF OPERATION'S REPORT**

- **MONTHLY REPORT**

**MR. VALDEZ** reported the Wastewater Collection Department flushed line @ Laguna Blvd & Gulf Blvd to cut down on sewer backup during Spring Break.

**MR. VALDEZ** reported a leak was repaired on Woody Lane on the Districts force main.

**MR. VALDEZ** reported for the month of February: Distribution worked on 3 leaks; a call from Retama due to new line installed, dirt was left but city was called and taken care of; Meters Swapped: 3 – 1" Meters; 2 – 2" Meters; and 21 – 5/8" Meters.

**MR. VALDEZ** reported Customer Service sent out invoice to Circus on the 24" water line break. Invoice amount was \$4,196.08.

**MR. VALDEZ** reported TML's claim for the 6 catalyst convertors was \$7,591.21 after deductions we received a total of \$5,097.21.

**ITEM #8**                    **DISCUSSION AND ACTION REGARDING BIDS(S) RECEIVED ON THE FOLLOWING PROPERTY STRUCK OFF TO CAMERON COUNTY 5.00 ACRES TRACT BEING BLOCK 310, LAGUNA VISTA CLUB'S SUBDIVISION, A SUBDIVISION IN CAMERON COUNTY, TEXAS ACCORDING TO THE MAP OR PLAT THEREOF, RECORDED IN VOLUME 1, PAGE 13, MAP RECORDS OF CAMERON COUNTY, TEXAS**

**LEGAL DESCRIPTION: 2.50 ACRES, MORE OR LESS, BEING A 50 PERCENT UNDIVIDED INTEREST IN THAT CERTAIN 5.00 ACRES TRACT BEING BLOCK 310, LAGUNA VISTA CLUB'S SUBDIVISION, A SUBDIVISION IN CAMERON COUNTY, TEXAS ACCORDING TO THE MAP OR PLAT THEREOF, RECORDED IN VOLUME 1, PAGE 13, MAP RECORDS OF CAMERON COUNTY, TEXAS. (ACCOUNT NO.: 72-4500-3100-0010-00**

Mr. Roy Ortiz, Attorney representing Linebarger Goggan Blair & Sampson, LLP presented bids, see below, Item #9 for approval of resolution for the above mentioned properties.

**ITEM #9**      **DISCUSSION AND POSSIBLE ACTION ON THE RESOLUTION APPROVING THE BID(S) RECEIVED ON THE TAX RESALE CONDUCTED ON NOVEMBER 4<sup>TH</sup>, 2014 FOR THE ABOVE MENTIONED PROPERTIES**

A motion was made by **MR. THOMAS** to approve Resolution approving the bid(s) received on the Tax Resale conducted on November 4<sup>th</sup>, 2014 for the above mentioned properties, seconded by **MR. CANTU**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #10**      **CONSIDER AND APPROVE TO REOPEN WATER AND WASTEWATER SDC ACCOUNTS**

A motion was made by **MR. THOMAS** to approve to reopen the Water and Wastewater SDC Accounts, seconded by **MR. CANTU** with **MR. WELLS** opposing. **MOTION CARRIED.**

**ITEM #11**      **CONSIDER AND APPROVE CHLORINE DIOXIDE GENERATOR TRIAL EXTENSION AT WATER TREATMENT PLANT NO. 2 WITH EVOQUA WATER TECHNOLOGIES**

A motion was made by **MR. WELLS** to approve Chlorine Dioxide Generator trial extension until July 31, 2015 at Water Plant 2 with Evoqua Water Technologies, seconded by **MR. CANTU**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #12**      **CONSIDER AND APPROVE EMERGENCY REHAB FOR LIFT STATION 12 AND 5% INCREASE ON COLLECTION MANHOLE REHAB PROJECT**

A motion was made by **MR. THOMAS** to approve Emergency Rehab for Lift Station 12 and 5% increase on Collection Manhole Rehab Project, seconded by **MR. WELLS**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #13**      **CONSIDER AND RATIFY PUMP POWER & EQUIPMENT PURCHASE OF 10 HP PUMP FOR LIFT STATION AT ANDY BOWIE WASTEWATER PLANT**

A motion was made by **MR. WELLS** to approve Pump Power & Equipment purchase of 10 HP pump for Lift Station at Andy Bowie Wastewater Plant, seconded by **MR. CANTU**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #14**      **CONSIDER AND RATIFY TURBONETICS ENGINEERING & SERVICES TO REPAIR BLOWER AT ISLA BLANCA WASTEWATER PLANT**

A motion was made by **MR. THOMAS** to approve Turbonetics Engineering & Services to repair Blower at Isla Blanca Wastewater Plant, seconded by **MR. WELLS**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #15**      **CONSIDER AND APPROVE DISBURSEMENTS**

A motion was made by **MR. WELLS** to approve Disbursements as submitted, seconded by **MR. THOMAS**. **MOTION CARRIED UNANIMOUSLY.**

**ITEM #16**      **EXECUTIVE SESSION PERMITTED BY THE OPEN MEETING ACT, V.T.C.A., GOVERNMENT CODE SECTION 551.001 ET SEQ., UNDER SECTION 551.074 (A) (1), AUTHORIZING CERTAIN DELIBERATIONS ABOUT OFFICERS AND EMPLOYEES OF THE DISTRICT TO BE HELD IN EXECUTIVE SESSION:**

**TO DELIBERATE THE APPOINT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF DISTRICT EMPLOYEES TO WIT: DIRECTOR OF FINANCE**

A motion was made by **MR. THOMAS** for the **BOARD** to go into executive session at **6:36 pm**, seconded by **MR. WELLS**.  
**MOTION CARRIED UNANIMOUSLY.**

A motion was made by **MR. THOMAS** for the **BOARD** to come out of executive session at **7:10 pm**, seconded by **MR. WELLS**.  
**MOTION CARRIED UNANIMOUSLY.**

**ITEM #17      CONSIDERATION AND ACTION ON EXECUTIVE SESSION ITEM, IF NECESSARY**

A motion was made by **MR. WELLS** for General Manager to enter into negotiations with Ms. San Juana Garcia for employment and authorization to offer Step One on the District Pay Scale, seconded by **MR. CANTU** with **MR. KEPLINGER** opposing.  
**MOTION CARRIED.**

**ITEM #18      ADJOURNMENT**

The **CHAIRMAN** adjourned the meeting at **7:11 pm**.

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**JEFF KEPLINGER, CHAIRMAN**

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**MARTIN CANTU, JR., SECRETARY**

MINUTES APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2015.