

**MINUTES OF REGULAR MEETING**  
**BOARD OF DIRECTORS**  
**LAGUNA MADRE WATER DISTRICT**

The **REGULAR MEETING** of the **LAGUNA MADRE WATER DISTRICT** was held at the Administration Office of the District at 105 Port Road, Port Isabel, Texas on the **12<sup>th</sup> day of AUGUST 2015** at the hour of **6:00 p.m.**, pursuant to written notice as prescribed by law.

**ITEM #1      QUORUM**

The **CHAIRMAN** called the meeting to order and he determined the Notice of the Meeting had been duly posted in accordance with the law and the following present constituted a quorum:

***BOARD OF DIRECTORS***

Jeff Keplinger, Chairman  
William "Whitey" J. Thomas, Vice Chairman  
Martin Cantu, Jr., Secretary      **ABSENT**  
Scott Friedman, Director  
Rick Wells, Director

***ADMINISTRATIVE STAFF***

Carlos J. Galvan, Jr., General Manager  
Charles Ortiz, District Engineer  
Victor Valdez – Director of Operations  
Sanjuna Garcia – Director of Finance  
Eddie Lucio III – Attorney

**ITEM #2      INVOCATION AND PLEDGE OF ALLEGIANCE**

The **CHAIRMAN** invited everyone in the audience to stand for the invocation and recite the Pledge of Allegiance.

**ITEM #3      INVITATION TO AUDIENCE FOR DISCUSSION**

The **CHAIRMAN** asked if anyone in the audience would like to address the **BOARD**. No one responded.

**ITEM #4      CONSIDER AND APPROVE MINUTES FOR REGULAR MEETING OF JULY 22, 2015.**

A motion was made by **MR. THOMAS** to approve Minutes for Regular Meeting of July 22, 2015 as submitted, seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY.**

**ITEM #5      GENERAL MANAGER'S REPORT**

- **SOUTH PADRE ISLAND TIRZ**
- **BUDGET COMMITTEE MEETING**

**MR. GALVAN** reported Mr. Lance Elliot representative for South Padre Island TIRZ will be presenting information before the Board at our next Regular Meeting.

**MR. GALVAN** and the Budget Committee scheduled a meeting for Thursday, August 13, 2015 @ 12 pm and a Workshop for Wednesday, August 26, 2015 @ 5 pm.

**ITEM #6**            **DISTRICT ENGINEER'S REPORT**

- **TEXAS PACK / PORT ISABEL WWTP OUTFALL EXTENSION**
- **WATER TREATMENT PLANT NO. 2 MICROFILTRATION**
- **RAW WATER IRRIGATION FOR PORT ISABEL LITTLE LEAGUE**
- **ISLA BLANCA AND ANDY BOWIE WWTPS CONSTRUCTION PROGRESS**

**MR. ORTIZ** gave an update on the Texas Pack / Port Isabel WWTP outfall extension; Water Treatment Plant No. 2 Microfiltration coupling break, the Raw Water Irrigation for the Port Isabel Little League; and Isla Blanca and Andy Bowie WWTPS Construction Progress.

**ITEM # 7**            **DIRECTOR OF OPERATION'S REPORT**

- **MONTHLY REPORT**

**MR. VALDEZ** gave his monthly update for July reporting: 8 – water taps (4 being irrigation meters), 4 – sewer taps and.

The Board and Staff briefly discussed the sinkhole on Gulf Blvd; CPR and First Aid certification training (pictures were provided).

**ITEM #8**            **CONSIDER AND REMOVE FROM THE TABLE THE FOLLOWING ITEM TABLED ON THE BOARD MEETING OF JULY 22, 2015**

**CONSIDER AND APPROVE A CONTRACT FOR ENGINEERING SERVICES WITH LNV, INC. FOR WATER DISTRIBUTION LINE REPLACEMENT IN PORT ISABEL (S. GARCIA St. VICINITY) AND GULF BLVD (HAAS TO GARDENIA).**

A motion was made by **MR. FRIEDMAN** to remove item from the table for discussion, seconded by **MR. THOMAS. MOTION CARRIED UNANIMOUSLY.**

**ITEM #9**            **CONSIDER AND APPROVE A CONTRACT FOR ENGINEERING SERVICES WITH LNV, INC. FOR WATER DISTRIBUTION LINE REPLACEMENT IN PORT ISABEL (S. GARCIA ST. VICINITY) AND GULF BLVD (HAAS TO GARDENIA)**

The Board briefly discussed and reviewed the proposal for the two projects, with a grand total of \$140,850.00, along with an open discussion for questions and answers with Mr. Richard Correa, Representative for LNV, Inc.

A motion was made by **MR. FRIEDMAN** to approve the contract for Engineering Services with LNV, Inc. for water distribution line replacement in Port Isabel (S. Garcia St. vicinity) and Gulf Blvd. (Haas to Gardenia), seconded by **MR. WELLS**, with **MR. THOMAS** abstaining. **MOTION CARRIED.**

**ITEM #10**            **CONSIDER AND APPROVE BID #WT-07-08-15 FOR PORT ISABEL WATER TANK REHAB**

The Board recommended for **MR. VALDEZ** in checking references prior to awarding Bid (#WT-07-08-15) to H2O Construction Services, Inc. for a total amount of \$74,850.00.

A motion was made by **MR. THOMAS** to table item for Bid #WT-07-08-15 for the Port Isabel Water Tank Rehab, seconded by **MR. FRIEDMAN. MOTION CARRIED UNANIMOUSLY. ITEM TABLED.**

**ITEM #11**            **CONSIDER AND APPROVE TO PARTICIPATE IN ENERGY CURTAILMENT SPECIALISTS' (ECS) "POWERPAY! TEXAS" PROGRAM.**

The Board and Staff briefly discussed enrollment and participation with ECS and contract was reviewed by **MR. LUCIO.**

A motion was made by **MR. WELLS** to approve participation in Energy Curtailment Specialists' (ECS) "Powerpay! Texas" Program, seconded by **MR. THOMAS. MOTION CARRIED UNANIMOUSLY.**

**ITEM #12      CONSIDER AND APPROVE CHANGE ORDER NO. 1 FOR SANITARY IMPROVEMENTS IN LAGUNA VISTA**

A motion was made by **MR. FRIEDMAN** to approve Change Order No. 1 for sanitary improvements in Laguna Vista, seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY.**

**ITEM #13      CONSIDER AND APPROVE PSI TO PERFORM GEOTECHNICAL EXPLORATION AND ENGINEERING REPORT FOR PORT ISABEL WASTEWATER TREATMENT PLANT PHASE I IMPROVEMENTS**

A motion was made by **MR. WELLS** to approve PSI to perform geotechnical exploration and engineering Report for Port Isabel Wastewater Treatment Plant Phase I Improvement, seconded by **MR. FRIEDMAN. MOTION CARRIED UNANIMOUSLY.**

**ITEM #14      CONSIDER AND APPROVE UNITED HEALTHCARE INSURANCE POL. NO. 01U6814 AT SAME RATE RENEWAL, PERIOD COVERED FOR FISCAL YEAR 2016 (OCTOBER 1, 2015 THROUGH SEPTEMBER 30,2016).**

Mr. Albert Salinas, Representative for United Healthcare Insurance was present at the meeting and available for questions and answers.

A motion was made by **MR. THOMAS** to United Healthcare Insurance Pol. No. 01U6814 (Option 1) at same rate renewal, period covered for fiscal year 2016 (October 1, 2015 through September 30, 2016), seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY.**

**ITEM #15      CONSIDERATION AND POSSIBLE APPROVAL TO RENEW THE TMI WORKER'S COMP INSURANCE POLICY FOR FISCAL YEAR ENDING 9/30/2016.**

A motion was made by **MR. THOMAS** to approve renewal for the TMI Worker's Comp Insurance Policy for fiscal year ending 9/30/2015, seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY.**

**ITEM # 16      CONSIDER AND APPROVE DISBURSEMENTS**

A motion was made by **MR. WELLS** to approve Disbursements as submitted, seconded by **MR. THOMAS. MOTION CARRIED UNANIMOUSLY.**

**ITEM #17      EXECUTIVE SESSION PERMITTED BY THE OPEN MEETING ACT, V.T.C.A., GOVERNMENT CODE SECTION 551.001 ET.SEQ., UNDER SECTION 551.071, CONSULTATION WITH ATTORNEY; SECTION 551.072, DELIBERATION ABOUT REAL PROPERTY**

- A. CONSIDER AND DISCUSS PREPARING CERTIFICATE OF CONVENIENCE AND NECESSITY (CCN) APPLICATIONS FOR WATER AND SEWER FOR SUBMITTAL TO THE PUBLIC UTILITY COMMISSION**
- B. CONSIDER AND DISCUSS DEANNEXATION OF LAND LOCATED INSIDE EAST RIO HONDO WATER SUPPLY CORPORATION CCN AREA, WEST OF BUENA VISTA ROAD**
- C. CONSIDER AND DISCUSS WATER PIPELINE CROSSING CONSENT WITH SAN ROMAN WIND I, LLC**

A motion was made by **MR. WELLS** for the **BOARD** to go into executive session at **7:05 pm**, seconded by **MR. THOMAS. MOTION CARRIED UNANIMOUSLY.**

A motion was made by **MR. THOMAS** for the **BOARD** to come out of executive session at **7:40 pm**, seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY.**

**ITEM #18      CONSIDERATION AND ACTION ON EXECUTIVE SESSION ITEMS, IF NECESSARY**

**A.** A motion was made by **MR. THOMAS** authorizing Staff and Counsel to prepare map/boundaries for Certificate of Convenience and Necessity (CCN) Applications for water and sewer for submittal to the Public Utility Commission, seconded by **MR. WELLS. MOTION CARRIED UNANIMOUSLY.**

**B.** The **CHAIRMAN** stated **NO ACTION** for deannexation of land located inside East Rio Hondo Water Supply Corporation CCN area, west of Buena Vista Road.

**C.** The **CHAIRMAN** stated **NO ACTION** for water pipeline crossing consent with San Roman Wind I, LLC.

**ITEM #19      ADJOURNMENT**

The **CHAIRMAN** adjourned the meeting at **7:40 pm.**

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**JEFF KEPLINGER, CHAIRMAN**

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**MARTIN CANTU, JR. SECRETARY**

MINUTES APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2015.